

## HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50

Minutes of Meeting of Board of Commissioners  
April 6, 2020

The Board of Commissioners ("Board") of Harris County Emergency Services District No. 50 ("District") met by telephone conference call on April 6, 2020, in accordance with the duly posted notice of said meeting and with the March 16, 2020 Order of Governor Abbott, with a quorum of Directors present, as follows:

Jim Owens, President  
Brenda Biggers, Secretary  
Eric Stricklin, Treasurer  
Judith Brannon, Commissioner

And the following absent:

Benjamin Ballew, Vice President.

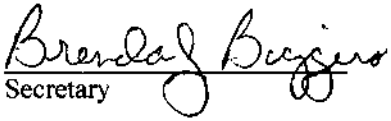
Also present were Assistant Chief Charles Villegas, Mr. Jimmy Sumbera, and Mr. Wm. Scott Smith.

The meeting was called to order and declared open for such business as might regularly come before it.

1. The Board opened the floor for public comment. No public comment was presented.
2. The Board unanimously approved the minutes of March 2 and 16, 2020.
3. The Board reviewed the bookkeeper's report. Upon motion duly made, seconded, and unanimously carried, the Board approved the bookkeeper's report and the checks listed thereon.
4. The Board unanimously adopted a Resolution Authorizing the President or Vice President and Treasurer or Assistant Treasurer to Sign Certain Disbursements Approved at a Telephonic Meeting.
5. Mr. Sumbera presented the administrator's report indicating that EMS billing is \$290,026.34 for the year. Both fire and EMS departments are fully staffed. The Medicaid reimbursement period has been extended to May 15, 2020. Mr. Sumbera described the impact of the COVID-19 virus on department operations. The department is adjusting its types of responses to known and suspected COVID-19 cases. Depending on the amount of additional expenses incurred by the department, the department may seek reimbursement for certain expenses from FEMA. Thus far there are no positive cases in the department.
6. The Board discussed the status of the training facility construction. The pads have been installed and paving is scheduled to be completed in the upcoming days. Total project completion is anticipated for June 6, 2020.
7. Commissioner Stricklin presented the dispatch center report and noted that the dispatch facility is working through COVID-19 issues. There has been an overall decrease in call volume over the last several weeks.
8. Mr. Villegas presented the fire chief's report indicating that there were 354

EMS runs with a 4-5 minute response time. There were 86 fire suppression calls with an average response time of approximately 4 minutes. All public relations events of the department have been canceled.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary