

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50

NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested parties that the Board of Directors of the captioned District will hold a public meeting by telephone conference call. Members of the public may access the meeting by following the instructions listed at the bottom of this notice.

The meeting will be held at **6:00 p.m.** on **Monday, April 6, 2020.**

The subject of the meeting is to consider and act on the following:

1. Public comments
2. Approve minutes of meetings held on March 2 and March 16, 2020
3. Bookkeeper's report; pay bills; investment of District funds
4. Authorize Board president or vice president and treasurer or assistant treasurer to sign District checks
5. Administrator's report; financial report, personnel, and operations of district
6. Construction of training facility; design and construction; award contracts, approve change orders and change directives; approve pay estimates
7. Dispatch center report; status of dispatch center operations and personnel
8. Fire Chief Report including run statistics, training, coordination with other entities and public relations activities



A handwritten signature in black ink, appearing to read "Wm. Scott Smith", written over a horizontal line.

Wm. Scott Smith
Attorney for the District

Instructions for accessing telephone conference call:

On March 16, 2020, in accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions of the Texas Open Meetings Act that require government officials and members of the public to be physically present at a specified meeting location (the "Proclamation"). In accordance with the Proclamation, the District has implemented procedures to allow members of the public to participate and address the Board of Commissioners during the telephone conference meeting. To participate in the telephone conference meeting:

1. Please call 1-866-773-8424 and use access Code **633101#** to access the meeting and announce your name to the meeting host.
2. The agenda packet will be available at the following web site:
<https://www.channelviewfire.com/agendas/>
3. The audio of the meeting will be recorded.

PROCEDURES FOR PROVIDING PUBLIC COMMENT

The Board of Commissioners of Harris County ESD No. 50 has adopted the following procedures for providing public comment to the Board during Board of Commissioners meetings. Members of the public are encouraged to participate in the Public Comments portion of the meeting. However, in order that District business may be conducted efficiently, the following rules are in effect:

1. All members of the public wishing to address the Board must register with the District Secretary on a sign-in sheet prior to the posted starting time of the meeting.
2. Individuals shall identify themselves by name, organization represented, residency in the District, etc., and the topic they wish to discuss. Presentations and comments shall remain pertinent to the issues denoted on the registration sheet.
3. Each speaker is limited to no more than five minutes. A speaker may not assign a portion of his or her allotted presentation time to another speaker.
4. The Board will recognize only one speaker per topic. Groups of individuals with the same or similar concerns are encouraged to designate a spokesperson to address the Board. If several persons have registered to address the Board on the same topic, it shall be within the discretion of the Board President to request that those persons select a representative amongst themselves to express such comments, or limit their comments to an expression of support for views previously articulated.
5. A speaker who is determined by the Board President to be disrupting a meeting shall immediately cease the disruptive activity or leave the meeting room if ordered to do so by the Board President.

A member of the Board of Commissioners may comment publicly on matters brought to their attention during the Public Comment portion of the agenda. Such public comments shall be confined to stating a factual matter, reciting existing policy or a request that a matter be placed on a future meeting agenda. Such public comment shall not include any “deliberation” as defined by Chapter 551 of the Texas Government Code.

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50

**Resolution Authorizing President or Vice President and Treasurer or Assistant Treasurer
to Sign Certain Disbursements Approved at a Telephonic Meeting**

The Board of Commissioners (“Board”) of Harris County Emergency Services District No. 50 (“District”) met during a telephonic meeting on April 6, 2020, with the following commissioners present:

Jim E. Owens, President
Benjamin Ballew, Vice President
Brenda Biggers, Secretary
Eric Stricklin, Treasurer
Judith Brannon, Commissioner

and the following commissioners were absent:

None

when the following business was transacted:

WHEREAS, pursuant to Section 775.073, Texas Health and Safety Code, the Board may by resolution allow the President or Vice President and Treasurer or Assistant Treasurer to sign disbursements on behalf of the District;

WHEREAS, in accordance with Governor Greg Abbott’s March 16, 2020 temporary suspension of the requirement that a quorum of the Board be physically present, the District has implemented procedures to allow telephonic meetings;

WHEREAS, the District has determined that it would be in its best interest to authorize the District’s President or Vice President and Treasurer or Assistant Treasurer to authorize disbursements only in the event that these disbursements are approved at a duly called and held telephonic meeting;

NOW, THEREFORE, the Board of Commissioners of the District hereby resolves and declares as follows:

1. The Board hereby authorizes its President or Vice President and Treasurer or Assistant Treasurer to sign all disbursements listed on the bookkeeper's report after that report has been approved at a duly called and conducted telephonic meeting. The bookkeeper shall report all disbursements in the monthly bookkeeper's report and shall not release the disbursements until approved by the Board.

2. This authorization is effective immediately and shall remain in effect until revoked by resolution of the Board.

Passed and adopted, this April 6, 2020.

JIM E. OWENS

President

ATTEST:

BRENDA BIGGERS

Secretary