

## HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50

### NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested parties that the Board of Directors of the captioned District will hold a public meeting by telephone conference call. Members of the public may access the meeting by following the instructions listed at the bottom of this notice.

The meeting will be held at **6:00 p.m. on Monday, July 6, 2020.**

The subject of the meeting is to consider and act on the following:

1. Public comments
2. Appoint commissioner to fill vacancy
3. Election of Officers
4. Approve minutes of meetings held on June 1 and June 15, 2020
5. Bookkeeper's report; pay bills; investment of District funds
6. Audit Report for F.Y.E. 12/31/2019
7. Renew employee health benefits package
8. Administrator's report; financial report, personnel, and operations of district
9. Construction of training facility; design and construction; award contracts, approve change orders and change directives; approve pay estimates
10. Dispatch center report; status of dispatch center operations and personnel
11. Fire Chief Report including run statistics, training, coordination with other entities and public relations activities



A handwritten signature in black ink, appearing to read "Wm. Scott Smith", written over a horizontal line.

Wm. Scott Smith  
Attorney for the District

Instructions for accessing telephone conference call:

On March 16, 2020, in accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions of the Texas Open Meetings Act that require government officials and members of the public to be physically present at a specified meeting location (the "Proclamation"). In accordance with the Proclamation, the District has implemented procedures to allow members of the public to participate and address the Board of Commissioners during the telephone conference meeting. To participate in the telephone conference meeting:

1. Please call **1-866-773-8424** and use access Code **633101#** to access the meeting and announce your name to the meeting host.

2. The agenda packet will be available at the following web site:

<https://www.channelviewfire.com/agendas/>

3. The audio of the meeting will be recorded.

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[Printed Name]

July 6, 2020

President and Board of Commissioners  
Harris County Emergency Services District No. 50  
Harris County, Texas

Re: Qualifications to serve as a commissioner of Harris County Emergency  
Services District No. 50 (the "District")

Board of Commissioners:

This is to advise you of my desire to qualify and serve as a commissioner of the  
District, and on oath, I do hereby state:

"1. I am at least eighteen years of age, am a resident citizen of the State of  
Texas, and am a resident of the District."

"2. I am not, to the best of my knowledge, related within the third degree of  
affinity (marriage) or consanguinity (blood) to a person providing professional services to the  
District, or to any of the other commissioners of the District, or to a person who is an employee  
or volunteer of an emergency services organization providing emergency services to the District.  
"Emergency services organization" being defined as a volunteer fire department, a career or  
combination fire department, a municipal fire department, an emergency medical services  
organization under the jurisdiction of the Department of State Health Services, any other agency  
under the jurisdiction of the state fire marshal's office, or any other organization or corporation  
that governs an emergency services organization."

"3. I am not an employee of a commissioner of the District, an attorney or  
other person providing professional services to the District."

"4. I am not serving as an attorney, consultant or architect or in some other  
professional capacity for the District or for an emergency services organization providing  
emergency services to the District."

“5.      Name: \_\_\_\_\_

            Mailing Address: \_\_\_\_\_

            Cell Phone: \_\_\_\_\_

            Home Phone: \_\_\_\_\_

            Work Phone: \_\_\_\_\_

            Email: \_\_\_\_\_

“6. I agree during my term of office to inform the board of Commissioners immediately in the event any of the foregoing circumstances shall have changed.”

Date: \_\_\_\_\_

SWORN TO AND SUBSCRIBED BEFORE ME this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Notary Public in and for the State of TEXAS

In the Name and by the Authority of

***Harris County Emergency Services District No. 50***

Harris County, Texas  
In and For the State of Texas

***STATEMENT OF OFFICER***

I, \_\_\_\_\_, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

***UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING STATEMENT AND THAT THE FACTS STATED THEREIN ARE TRUE.***

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name: \_\_\_\_\_

Harris County Emergency Services District  
No. 50, Harris County, Texas

In the Name and by the Authority of

***Harris County Emergency Services District No. 50***

In and For the County of Harris  
and the State of Texas

***OATH OF OFFICE OF COMMISSIONER***

I, \_\_\_\_\_, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of commissioner of Harris County Emergency Services District No. 50 of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

\_\_\_\_\_  
Printed name: \_\_\_\_\_

Sworn to and subscribed before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Notary Public in and for the State of TEXAS

## COMMISSIONER AND AGENT QUESTIONNAIRE FOR CONFLICTS DISCLOSURE STATEMENT

In 2005, the Texas Legislature approved changes in disclosure requirements for public officials in Texas. The requirements became effective on January 1, 2006 and were clarified and amended by the legislature in 2007 and in 2015. Many public officials, including emergency services district Commissioners, agents, and employees, will not need to file a report or take any action under the act. This questionnaire will assist you in determining if you need to fill out a Texas Ethics Commission Form CIS, Local Government Officer Conflicts Disclosure Statement, for filing with the District. Please complete and sign this questionnaire and return it to the attorney for the District.

Name: \_\_\_\_\_  
District: Harris County Emergency Services District No. 50  
Office Held: Commissioner

Definition: A “business relationship” in the questions below means a connection between two or more parties based on the commercial activity of one of the parties but does not include the following: a) a transaction that is subject to rate or fee regulation by a federal, state or local government entity; b) a transaction conducted at a price and subject to terms available to the public; or c) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Definition: A “family member” in the questions below includes: your mother and her spouse; your father and his spouse; your son and his spouse; your daughter and her spouse; your spouse; and your spouse’s mother, father, son, and daughter.

Definition: A “family relationship” in the questions below includes: your mother and her spouse; your father and his spouse; your son and his spouse; your daughter and her spouse; your grandmother and her spouse; your grandfather and his spouse; your brother and his spouse; your sister and her spouse; your grandson; your granddaughter; your aunt; your uncle; your niece; your nephew; your great-grandson; your great-granddaughter; your great-grandmother; your great-grandfather; your spouse; your spouse’s mother; your spouse’s father; your spouse’s son; your spouse’s daughter; your spouse’s grandmother; your spouse’s grandfather; your spouse’s grandson; your spouse’s granddaughter; your spouse’s brother; or your spouse’s sister.

Definition: A “vendor” in the questions below includes anyone who contracts with the District for the sale or purchase of real property, goods, personal property, or services (skilled or unskilled labor or professional services) or anyone who SEEKS to contract with the District. Agents and employees of the vendor are included.

1. Do you or any Family Member have an employment relationship with any Vendor or potential Vendor that could result in you or your Family Member receiving taxable income (other than investment income) of more than \$2,500?

\_\_\_\_\_ Yes      \_\_\_\_\_ No

2. Do you or any Family Member have a Business Relationship with any Vendor or potential Vendor that could result in you or your Family Member receiving taxable income (other than investment income) of more than \$2,500?

\_\_\_\_\_ Yes      \_\_\_\_\_ No

3. Has a Vendor or potential Vendor given you or any Family Member one or more gifts (not including food accepted as a guest or a political contribution) with a total value of more than \$100?

\_\_\_\_\_ Yes      \_\_\_\_\_ No

4. Does any Vendor or potential Vendor have a Family Relationship with you?

\_\_\_\_\_ Yes      \_\_\_\_\_ No

If the answer to any of your questions is yes, please notify the attorney for the District as soon as possible. You may need to complete a Conflicts Disclosure Statement for filing with the District.

If your answer to any of these questions changes at any time in the future, please notify the attorney for the District at once and update this form.

By: \_\_\_\_\_

Date signed: \_\_\_\_\_

**Please note, Form CIS (attached) need only be completed if you answered YES to any questions on this “Commissioner Questionnaire for Conflicts Disclosure Statement.”**



# LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

FORM CIS

(Instructions for completing and filing this form are provided on the next page.)

This questionnaire reflects changes made to the law by H.B. 23, 84<sup>th</sup> Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

## OFFICE USE ONLY

Harris Co. ESD No.  
50

1 Name of Local Government Officer

2 Office Held

3 Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code

4 Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in item 3.

5 List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in item 3 exceeds \$100 during the 12-month period described by Section 176.003(a)(2)(B).

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

(attach additional forms as necessary)

## 6 AFFIDAVIT

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.

\_\_\_\_\_  
Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said \_\_\_\_\_, this the \_\_\_\_\_ day  
of \_\_\_\_\_, 20 \_\_\_\_\_, to certify which, witness my hand and seal of office.

\_\_\_\_\_  
Signature of officer administering oath

\_\_\_\_\_  
Printed name of officer administering oath

\_\_\_\_\_  
Title of officer administering oath

## LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

Section 176.003 of the Local Government Code requires certain local government officers to file this form. A "local government officer" is defined as a member of the governing body of a local governmental entity; a commissioner, superintendent, administrator, president, or other person designated as the executive officer of a local governmental entity; or an agent of a local governmental entity who exercises discretion in the planning, recommending, selecting, or contracting of a vendor. This form is required to be filed with the records administrator of the local governmental entity not later than 5 p.m. on the seventh business day after the date on which the officer becomes aware of the facts that require the filing of this statement.

A local government officer commits an offense if the officer knowingly violates Section 176.003, Local Government Code. An offense under this section is a misdemeanor.

Refer to chapter 176 of the Local Government Code for detailed information regarding the requirement to file this form.

### INSTRUCTIONS FOR COMPLETING THIS FORM

*The following numbers correspond to the numbered boxes on the other side.*

- 1. Name of Local Government Officer.** Enter the name of the local government officer filing this statement.
- 2. Office Held.** Enter the name of the office held by the local government officer filing this statement.
- 3. Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code.** Enter the name of the vendor described by Section 176.001(7), Local Government Code, if the vendor: a) has an employment or other business relationship with the local government officer or a family member of the officer as described by Section 176.003(a)(2)(A), Local Government Code; b) has given to the local government officer or a family member of the officer one or more gifts as described by Section 176.003(a)(2)(B), Local Government Code; or c) has a family relationship with the local government officer as defined by Section 176.001(2-a), Local Government Code.
- 4. Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in item 3.** Describe the nature and extent of the employment or other business relationship the vendor has with the local government officer or a family member of the officer as described by Section 176.003(a)(2)(A), Local Government Code, and each family relationship the vendor has with the local government officer as defined by Section 176.001(2-a), Local Government Code.
- 5. List gifts accepted, if the aggregate value of the gifts accepted from vendor named in item 3 exceeds \$100.** List gifts accepted during the 12-month period (described by Section 176.003(a)(2)(B), Local Government Code) by the local government officer or family member of the officer from the vendor named in item 3 that in the aggregate exceed \$100 in value.
- 6. Affidavit.** Signature of local government officer.

**Local Government Code § 176.001(2-a):** "Family relationship" means a relationship between a person and another person within the third degree by consanguinity or the second degree by affinity, as those terms are defined by Subchapter B, Chapter 573, Government Code.

**Local Government Code § 176.003(a)(2)(A):**

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii)** the local governmental entity is considering entering into a contract with the vendor.

**RELEASE OF PERSONAL DATA UNDER  
TEXAS GOVERNMENT CODE SECTION 552.024**

Name: \_\_\_\_\_

District: Harris County Emergency Services District No. 50

Title: Commissioner

The Public Information Act (Section 552.024 of the Texas Government Code, amended) allows employees, public officials and former employees and officials to elect whether to keep certain information about them confidential. I understand that unless I choose to keep it confidential, the following information about me may be subject to public release if requested under the Texas Public Information Act. Therefore, in accordance with Section 552.024 of the Texas Government Code, I hereby make the following selection:

☐ **YES, I wish to allow public access to my personal information that includes my home address, home telephone number, emergency contact information, social security number, and information that reveals whether I have family members.**

☐ **NO, I do not wish to allow public access to my personal information that includes my home address, home telephone number, emergency contact information, social security number, and information that reveals whether I have family members.**

\_\_\_\_\_  
Printed name: \_\_\_\_\_

Date: \_\_\_\_\_

## MEMORANDUM

TO: Commissioner, Harris County Emergency Services District No. 50  
FROM: Wm. Scott Smith  
RE: Open Meetings Act and Public Information Act Training Requirements  
DATE: May 2020

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Effective January 1, 2006, Texas law required elected and appointed public officials to receive training in Texas open government laws. The Office of the Attorney General offers free video training courses, which were developed in compliance with a mandate from the 79th Texas Legislature that the Attorney General establish the formal training necessary to ensure that all elected and appointed government officials have a good command of both open records and open meetings laws.

Officials who are elected or appointed have **90 days** from the date that they take their Oath of Office within which to complete the required training. We are suggesting that all Commissioners complete the training as soon as possible to ensure that the District is in full compliance with the law.

You may go to the following internet address to do your Open Meetings Act Training and Public Information Act Training:

<https://www.texasattorneygeneral.gov/open-government/governmental-bodies/pia-and-oma-training-resources>

If you are not able to obtain training on-line, please contact our office (713/652-6500) to obtain the training in a DVD format.

In either case, you will need to (1) sign the enclosed completion certificate that will be retained in the District's files, or (2) print such similar certificate(s) from the Attorney General's website listed above. The certificate is to be made available for public inspection upon request.

The law imposes no specific penalty on officials who fail to attend open government training. The purpose of the law is not to punish public officials, but to foster open government by making open government education a recognized obligation of public service. Despite this lack of a penalty provision, the Attorney General has cautioned that a deliberate failure to comply with the training requirements could result in an increased risk of criminal prosecution should one ever be accused of violating the Open Meetings Act or the Public Information Act.

Please return the signed certificate to me at the next board meeting or at your earliest convenience.

# **CERTIFICATE *of* COURSE COMPLETION**

## **Open Meetings Act**

I, \_\_\_\_\_, certify that I have completed a course of training on the Texas Open Meetings Act provided by the Attorney General of Texas that satisfies the legal requirements of Section 551.005, Texas Government Code.

## **Public Information Act**

I further certify that I have completed a course of training on the Texas Public Information Act provided by the Attorney General of Texas that satisfies the legal requirements of Section 552.012, Texas Government Code.

Dated this \_\_\_\_\_.

By: \_\_\_\_\_  
Printed name: \_\_\_\_\_

Governmental Body: Harris County  
Emergency Services District No. 50

NOTICE TO CERTIFICATE HOLDER: Government Code Sections 551.005(c) and 552.012(e) require that the governmental body with which you serve to maintain this Certificate of Course Completion and make it available for public inspection.

SMITH, MURDAUGH, LITTLE & BONHAM, L.L.P.

W. JAMES MURDAUGH, JR.  
JAMES D. BONHAM  
LORI G. AYLETT  
WM. SCOTT SMITH  
G. TAYLOR GOODALL, JR.  
J. DAVIS BONHAM, JR.  
JENNIFER B. SEIPEL

ATTORNEYS AT LAW  
2727 ALLEN PARKWAY  
SUITE 1100  
HOUSTON, TEXAS 77019  
713/652-6500  
TELECOPIER 713/652-6515

CYRIL J. SMITH  
(1904-1982)  
HERMAN I. LITTLE, JR.  
(1944-2012)  
PAUL S. RADICH  
OF COUNSEL  
RICHARD MORRISON  
OF COUNSEL  
MELISSA J. PARKS  
SENIOR COUNSEL

MEMORANDUM

**To:** Commissioner, Harris County Emergency Services District No. 50  
**From:** Wm. Scott Smith, Attorney  
**Date:** July 6, 2020  
**Re:** House Bill 3834 – Cybersecurity Training

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During the 2019 Regular Legislative Session, the Legislature passed House Bill 3834 amending existing portions of the Government Code concerning cybersecurity and added new sections that all elected officials of the local government must complete cybersecurity training.

All commissioners are to complete the cyber training. The District must document completion of the training and then report compliance with the training requirement to the DIR.

The Texas Department of Information Resources (Texas DIR) has now indicated that the District must document your completion of an approved training course. Also, the online training video produced by the Texas Municipal League and approved by the Texas DIR has recently been made available, which you can access via this link, and we encourage you to watch this 17-minute video at your convenience, sign a course completion certificate and return to our office:

<https://www.youtube.com/watch?v=ZmZ9fxyCok&feature=youtu.be>

Our office will assist in meeting these requirements. Please contact us for more details or with any questions or concerns.

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# **CERTIFICATE *of* COURSE COMPLETION**

## **Cybersecurity Training**

I, \_\_\_\_\_, certify that I have completed a cybersecurity training course that satisfies the legal requirements of Sections 2054.519, 2054.5191 and 2054.5192, Texas Government Code.

Dated this \_\_\_\_\_.

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Governmental Body: Harris County  
Emergency Services District No. 50

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**

Order Appointing Commissioner

The Board of Commissioners (“Board”) of Harris County Emergency Services District No. 50 (the “District”) met on July 6, 2020 with a quorum of commissioners present, as follows:

Jim E. Owens, President  
Benjamin Ballew, Vice President  
Brenda Biggers, Secretary  
Judith Brannon, Commissioner

and the following commissioners absent:

None.

when the following business was transacted:

The order set out below was introduced for consideration of the Board. It was then duly moved and seconded that said order be adopted; and, after due discussion, said motion carried by the following vote:

Ayes: All commissioners shown present.

Noes: None.

The order thus adopted is as follows:

Whereas, a vacancy exists on the Board of the District for the term of office which expires at the time of the canvassing of the returns of the election of commissioners to be held in and for the District on the first Saturday in May, 2024.

Whereas, it is provided by law that the remaining commissioners shall fill by appointment all vacancies on the Board for the unexpired term of such vacancy.



Whereas, \_\_\_\_\_ is more than 18 years of age; is a resident citizen of the State of Texas; a resident of the District; is a proper person and qualified in all respects to serve as a commissioner of the District and as a member of its Board of Commissioners; and has consented to serve in such capacity.

It is therefore, ordered by the Board of Commissioners of said District as follows:

\_\_\_\_\_ be nominated, selected and appointed by the Board of Commissioners as a member thereof and as a commissioner of said District for the unexpired term of said vacancy, to serve until the canvassing of the returns of the election of commissioners to be held in and for the District on the first Saturday in May, 2024, or until a successor is appointed or elected and qualified; and that the President or Vice President be authorized to execute and the Secretary or Assistant Secretary be authorized to attest this order on behalf of the Board and the District.

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Passed and adopted by said Board of Commissioners, on the date first above written.

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President

ATTEST:

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Secretary



**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**

Order Appointing Commissioner

The Board of Commissioners (“Board”) of Harris County Emergency Services District No. 50 (the “District”) met on July 6, 2020 with a quorum of commissioners present, as follows:

Jim E. Owens, President  
Benjamin Ballew, Vice President  
Brenda Biggers, Secretary  
Judith Brannon, Commissioner

and the following commissioners absent:

None.

when the following business was transacted:

The order set out below was introduced for consideration of the Board. It was then duly moved and seconded that said order be adopted; and, after due discussion, said motion carried by the following vote:

Ayes: All commissioners shown present.

Noes: None.

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Whereas, it is provided by law that the remaining commissioners shall fill by appointment all vacancies on the Board for the unexpired term of such vacancy.

Whereas, \_\_\_\_\_ is more than 18 years of age; is a resident citizen of the State of Texas; a resident of the District; is a proper person and qualified in all respects to serve as a commissioner of the District and as a member of its Board of Commissioners; and has consented to serve in such capacity.

It is therefore, ordered by the Board of Commissioners of said District as follows:

\_\_\_\_\_ be nominated, selected and appointed by the Board of Commissioners as a member thereof and as a commissioner of said District for the unexpired term of said vacancy, to serve until the canvassing of the returns of the election of commissioners to be held in and for the District on the first Saturday in May, 2024, or until a successor is appointed or elected and qualified; and that the President or Vice President be authorized to execute and the Secretary or Assistant Secretary be authorized to attest this order on behalf of the Board and the District.

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

Passed and adopted by said Board of Commissioners, on the date first above written.

JIM E. OWENS

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President

ATTEST:

BRENDA BIGGERS

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Secretary

I, the undersigned Secretary of the Board of Commissioners of Harris County Emergency Services District No. 50, hereby certify that the foregoing is a true and correct copy of the Order Appointing Commissioner, the original of which instrument, dated July 6, 2020 appears in the official minute book of the Board, on file and open to the public at the office of the District.

I further certify that said meeting was open to the public, and that notice was given in compliance with the provisions of Tex. Gov't. Code Ann. § 551.001 et seq. as adopted, and as suspended in part by the Governor of Texas on March 16, 2020.

Witness my hand and the seal of said District, this \_\_\_\_\_.

\_\_\_\_\_  
Secretary



## **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**

### **Minutes of Meeting of Board of Commissioners June 1, 2020**

The Board of Commissioners ("Board") of Harris County Emergency Services District No. 50 ("District") met by telephone conference call on June 1, 2020, in accordance with the duly posted notice of said meeting and with the March 16, 2020 Order of Governor Abbott, with a quorum of Directors present, as follows:

Jim Owens, President  
Benjamin Ballew, Vice President  
Brenda Biggers, Secretary

And the following absent:

Judith Brannon, Commissioner.

Also present were Chief Ryan Thistle, Mr. Jimmy Sumbera, Mr. Bob Ideus, and Mr. Wm. Scott Smith.

The meeting was called to order and declared open for such business as might regularly come before it.

1. The Board opened the floor for public comment. No public comment was presented.
2. The Board unanimously approved the minutes of May 4 and 18, 2020.
3. The Board discussed the vacancy on the Board. After discussion, the Board determined it would schedule an executive session to discuss and interview potential candidates on June 15, and consider appointment of a replacement at the July 6 meeting.
4. Mr. Ideus presented the bookkeeper's report. Upon motion duly made, seconded, and unanimously carried, the Board approved the bookkeeper's report and the checks listed thereon.
5. Mr. Sumbera presented the administrator's report indicating that EMS collections are approximately \$472,000 for the year. The fire and EMS divisions are both fully staffed. One crew member has been quarantined due to possible COVID-19 exposure. The department's personal protective equipment supplies remain good. Mr. Sumbera also stated that the Medicaid reimbursement request has been submitted.
6. The track at the training facility is ready for the surface application. Some insulation that was unprotected by the contractor got wet due to rain and is being replaced. The updated completion date is scheduled for June 17.
7. Commissioner Owens presented the ECOM dispatch report and noted that operations continue very well at the facility. The Board elected new officers of the facility.
8. Chief Thistle presented the fire chief's report and the updates on run statistics and District operations.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

## **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**

### **Minutes of Meeting of Board of Commissioners June 15, 2020**

The Board of Commissioners ("Board") of Harris County Emergency Services District No. 50 ("District") met on June 15, 2020 at 1210 Dell Dale, Channelview, Texas, in accordance with the duly posted notice of the meeting and with a quorum present, as follows:

Jim Owens, President  
Benjamin Ballew, Vice President  
Brenda Biggers, Secretary  
Judith Brannon, Commissioner

and the following absent:

None.

Also present was Mr. Jimmy Sumbera, Mr. Michael Burr, and Mr. Doug Lusk.

The meeting was called to order and declared open for such business as might regularly come before it.

1. The Board reviewed the bookkeeper's report. Upon motion duly made, seconded, and unanimously carried, the Board approved the bookkeeper's report and the checks listed thereon.

2. Mr. Sumbera gave a brief update on the progress of the construction of the training facility. No pay applications or change orders were presented.

3. The Board entered executive session at 6:15 p.m. The Board exited executive session at 6:50 p.m.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary



CASH-CHECKING(End of Last Report)		\$7,507.83
ADD: Collections	\$11,251.76	
Interest earned	\$6.00	
From Tex Pool	\$849,207.76	
Voided Checks	\$10,062.50	
Sales Tax	\$648,559.30	
From Fire & EMS		
Misc. Income		
Investments Maturity		
		<hr/>
		\$1,519,087.32
LESS: Transfer to TexPool	\$659,811.06	
Bank service charges	\$35.00	
Check printing charge		
Payroll Fees		
Payroll Taxes		
Transfer to Fire & EMS	\$774,207.76	
		<hr/>
		(\$1,434,053.82)
Available cash		\$92,541.33
LESS: Checks to be issued (Scheduled)		(\$94,136.59)
		<hr/>
		(\$1,595.26)
CERTIFICATES OF DEPOSIT (Scheduled)		\$0.00
TEXPOOL		<hr/>
		\$19,212,865.17
DISTRICT OPERATIONS FUND BALANCE		\$19,211,269.91
FIRE & EMS OPERATIONS ACCOUNT - Page 4		\$221,483.72
TOTAL FUND BALANCE		<hr/>
		<hr/>
		\$19,432,753.63

<u>CERTIFICATES OF DEPOSIT</u>	<u>DUE</u>	<u>RATE</u>	<u>AMOUNT</u>
			<u>\$0.00</u>
<hr/>			
TEXPOOL		.25	\$19,212,865.17
			<u>\$19,212,865.17</u>

CHECKS TO BE ISSUED	NUMBER	AMOUNT
Smith, Murdaugh, Little, & Bonham, L.L.P. - Commissioners Election	10384	\$5,024.25
Bound Tree Medical, LLC - #83647377-83650729	10385	\$423.40
Slattery Tackett Architects, LLP - #9001	10386	\$2,972.50
Siddons-Martin Emergency Group - #2407412	10387	\$875.00
Gray Lumber & Hardware, Inc.	10388	\$77.98
Caldwell Chevrolet	10389	\$64,503.00

Municipal Business Services, Inc.	10390	\$1,214.25
Smith, Murdaugh, Little & Bonham	10391	\$4,652.17
Alpha Testing, Inc. - #121739	10392	\$980.00
Bound Tree Medical, LLC - #83659655	10393	\$87.28
Siddons-Martin Emergency Group - #2408284	10394	\$1,894.00
Plastix Plus LLC - #12709	10395	\$6,348.00
Rugged Depot - #56102	10396	\$2,900.00

Ben Ballew	35148	\$137.32
Brenda Biggers	35149	\$274.65
Judith Brannon	35150	\$274.65
Jimmy Owens	35151	\$1,086.17
Eric Stricklin	35152	\$411.97

\$94,136.59

<b>CASH-CHECKING(End of Last Report)</b>		<b>\$258,780.30</b>
Interest earned	\$34.51	
From Administrative	\$774,207.76	
EMS Billing	\$60,133.78	
EMS/Fire Reports		
Fire Billing		
Medicare/Medicaid	\$16,336.92	
Tx Mutual		
Voided Checks	\$464.20	
Misc. Income	\$3,271.44	
		<hr/>
		<b>\$854,448.61</b>
<b>LESS: Transfer to TexPool</b>		
Transfer to Operating		
Payroll	\$424,633.51	
AXA Plan Sponsor	\$15,485.62	
AFLAC	\$6,985.88	
CenterPoint Energy	\$160.48	
Bank Service Charge	\$124.67	
Reliant		
TCDRS	\$115,819.84	
Verizon	\$65.90	
		<hr/>
		<b>(\$563,275.90)</b>
<b>Available cash</b>		<b>\$549,953.01</b>
<b>LESS: Checks to be issued (Scheduled)</b>		<b>(\$328,469.29)</b>
		<hr/>
<b>FIRE &amp; EMS ACCOUNT BALANCE</b>		<b>\$221,483.72</b>

CHECKS TO BE ISSUED	NUMBER	AMOUNT
Harris County Accounts Receivables - Radio	6690	\$2,847.00
Comdata	6691	\$38,340.49
Comdata Fuel	6692	\$3,273.11
Harris Co. M.U.D. #53	6693	\$214.82
Harris Co. W.C.I.D. #21	6694	\$613.54
Specialized Billing & Collection Systems of Texas - 2020-44-46-46	6699	\$5,126.75
Bound Tree Medical, LLC - #83655390	6700	\$145.16
Staples - #8058629225-8058629225	6701	\$578.99
O'Reilly	6702	\$439.46
Gray Lumber & Hardware, Inc.	6703	\$68.96
Allied Breathing Air - #20200505-20200506	6704	\$1,035.06
Guardian Fire Protection Services - #34806	6705	\$127.93
Stryker Medical - #3039499	6706	\$7,346.00
Airgas USA, LLC - #9101587-011-012-669, 9971327-358-359	6707	\$627.89
Double Wrench Garage - #61863	6708	\$210.00
Siddons-Martin Emergency Group - #17409151	6709	\$919.47
Joe Frink - Reimb.	6710	\$50.00
Ernest Watson - Reimb.	6711	\$85.31
Jeremy Watson - Reimb.	6712	\$41.19
IntelliCorp Records, Inc. - #1111971	6713	\$21.25
Wilson Fire Equipment & Service Company, Inc. - #SEI-20-04103	6714	\$320.00
Metro Fire Apparatus Specialists, Inc. - #155321-1	6715	\$1,662.00
Physician Supply - #105743	6716	\$67.31
North Channel STAR - #4865	6717	\$100.00
D and S Medical Services, Inc. #37724-38134	6718	\$564.00
East Harris County Emergency Communications - #2020-023	6719	\$158,758.93
Galls, LLC	6720	\$1,625.06
M. Hernandez Landscaping - #736706	6721	\$1,625.00
Specialized Billing - #2020-47-18-49-50-51	6722	\$5,661.95
Lion Group, Inc. - #20-2025985	6723	\$204.20
Quality Facility Specialists, Inc. - #27737	6724	\$1,350.00
Grace Industries, Inc. - #151331	6725	\$293.29
Frazer, Ltd. - #75840	6726	\$980.00
Grainger - #837546506	6727	\$48.00
Stephen Roane	6728	\$125.78
Discount Tire	6729	\$1,764.00
National Fire Services Office - #16975	6730	\$742.00
Sun Coast Resources - #95741106	6731	\$795.44
SouthEast Texas Regional Advisory Council - #20-EMS	6732	\$375.00
Atlas Tire and Truck Center, LLC	6733	\$57.75
Prestine Solutions Cleaning Services, LLC - #CVFS-19	6734	\$1,055.00
Holliday Door and Gate, LLC - #99250	6735	\$436.25
Generators of Houston - #WO-9832-9833	6736	\$382.54
Siddons-Martin Emergency Group - #17409386	6737	\$246.76
Gateway - #4989065-0-1, - 4989068-0-1	6738	\$735.73
Life-Assist, Inc. - #1010007-1010252-1014027-1011414	6739	\$4,319.08
Airgas USA, LLC - #91020937-29-30	6740	\$287.17
O'Reilly - #599610747-559227726-559229282-559230807	6741	\$311.27
Double Wrench Garage - #61865-61866-61867-61868	6742	\$980.06
QuadMed, Inc. - #171953-172156-172160	6743	\$3,168.58
Physician Supply Company, Ltd. - #106271-106307-106308	6744	\$964.50
TML Multistate Intergovernmental - #3512007A	6745	\$66,932.02
Hotchkiss Disposal Services, LTD - #11394-11395	6746	\$326.94
Deer Oaks EAP Services, LLC - #HC2=5020-06	6747	\$95.90
Ramiro Martinez	6748	\$306.00
Ernest Watson	6749	\$459.00
Harris County Accounts Receivables - Radio	6750	\$2,487.00
Harris Co. M.U.D. #53	6751	\$197.93
Harris Co. W.C.I.D. #21	6752	\$337.41

\$323,161.23

CHECKS TO BE ISSUED	NUMBER	AMOUNT
William Alvarado	6753	\$180.00
Julio Flores	6754	\$180.00
Fabrice Lane	6755	\$180.00
Eric Mosley	6756	\$180.00
Ryan Badgett	6757	\$180.00
Kevin Labelle	6758	\$141.60
Ryan Thistle	6759	\$180.00
Yessenia Trevino	6760	\$180.00
Jesse Eureste	6761	\$180.00
Donald Vigil	6762	\$180.00
David Fonseca	6763	\$175.26
Josue Posada	6764	\$180.00
James Harris	6765	\$180.00
Kyle Clark	6766	\$180.00
Ramiro Martinez	6767	\$180.00
Mitchell Estes	6768	\$180.00
Charles Villegas	6769	\$54.00
Jason Tharling	6770	\$161.94
Chase Mckey	6771	\$180.00
Steve Adams	6772	\$116.82
Aaron DePaolo	6773	\$180.00
Jacob Gress	6774	\$180.00
Justin Roach	6775	\$129.00
Byron Kazanjian	6776	\$180.00
Brandon Schmidt	6777	\$162.00
Deivi Vigil	6778	\$180.00
Jose Alejandro	6779	\$180.00
Jeremy Watson	6780	\$180.00
Edward Escamilla	6781	\$180.00
Ennio Ponte	6782	\$130.00
Sir Michael Branch	6783	\$97.44
Landon Brown	6784	\$180.00
Comdata	6785	
Comdata Fuel	6786	

\$5,308.06

Harris County ESD 50

REVENUE	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YEAR TO DATE	BUDGET	VARIANCE
MAINTENANCE TAX	\$1,271,049.71	\$717,749.24	\$208,088.48	\$9,564.74	\$8,812.73	\$11,291.76							\$2,226,516.56	\$2,927,000.00	76.07%
INTEREST INCOME	\$24,810.34	\$24,841.41	\$17,001.64	\$7,486.81	\$4,493.44	\$3,438.00							\$82,070.64	\$325,000.00	25.25%
SALES TAX	\$910,629.06	\$725,741.52	\$618,320.11	\$587,004.45	\$572,458.28	\$648,559.30							\$4,062,712.12	\$7,600,000.00	64.17%
SALES TAX OVERPAYMENT													\$0.00	\$0.00	0.00%
TOTAL:	\$2,206,489.11	\$1,468,332.17	\$843,410.23	\$604,055.00	\$595,764.45	\$663,249.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,371,300.02	\$10,752,000.00	59.26%
EXPENDITURES															
PER DIEM	\$1,609.00	\$3,450.00	\$2,400.00	\$2,400.00	\$2,100.00	\$2,300.00							\$14,160.00	\$22,500.00	62.89%
OFFICE													\$0.00	\$0.00	0.00%
LEGAL FEES	\$4,332.25	\$4,326.25	\$4,329.50	\$4,430.82	\$4,412.72	\$4,402.17							\$26,233.71	\$50,000.00	52.47%
LEGAL FEES - REC	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00							\$1,500.00	\$3,000.00	50.00%
LEGAL - LEGISLATIVE CONSULTING													\$0.00	\$0.00	0.00%
AUDIT													\$0.00	\$30,000.00	0.00%
BOOKKEEPING	\$1,090.95	\$755.15	\$770.15	\$1,158.70	\$931.50	\$1,214.25							\$5,920.70	\$20,000.00	29.60%
BUILDING & IMPR/MNT.													\$0.00	\$0.00	0.00%
UTILITIES													\$0.00	\$0.00	0.00%
MISCELLANEOUS				\$131.42									\$0.00	\$0.00	0.00%
INSURANCE													\$131.42	\$2,500.00	5.26%
HCAD		\$5,639.00			\$5,716.00								\$0.00	\$0.00	0.00%
DUES & MEMBERSHIPS		\$1,100.00											\$1,100.00	\$22,000.00	51.89%
PUBLICATION OF NOTICES													\$0.00	\$0.00	0.00%
TRAINING													\$0.00	\$5,000.00	0.00%
PAYROLL TAX	\$106.00	\$241.50	\$168.00	\$168.00	\$147.00	\$161.00							\$990.50	\$1,750.00	56.60%
TRAVEL													\$0.00	\$0.00	0.00%
PAYROLL SERVICE													\$0.00	\$0.00	0.00%
DISPATCH CAPITAL													\$0.00	\$0.00	0.00%
COMMISSIONER ELECTION													\$0.00	\$0.00	0.00%
CHANNELVIEW LOAN PAYOFF						\$5,024.25							\$5,024.25	\$15,000.00	33.50%
STATION #3													\$0.00	\$0.00	0.00%
TRAINING FACILITY													\$0.00	\$0.00	0.00%
AMBUULANCE REMOUNT													\$0.00	\$0.00	0.00%
CAPITAL OUTLAY	\$57,423.27	\$203,971.40	\$169,149.22	\$324,315.04	\$190,324.53	\$95,055.15							\$1,040,238.61	\$1,229,511.00	84.61%
EXCESS REV./EXP.	\$2,141,787.64	\$1,248,538.87	\$177,066.87	\$332,853.58	\$203,981.75	\$108,405.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,108,704.19	\$1,403,261.00	78.87%
			\$565,343.36	\$271,201.02	\$381,882.70	\$564,942.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,264,596.83	\$9,348,739.00	

# Harris County ESD 50 FIRE AND EMS OPERATIONS

REVENUE	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YEAR TO DATE	BUDGET	VARIANCE
EMS BILLINGS	\$90,940.35	\$105,245.27	\$78,574.24	\$70,028.02	\$92,877.97	\$76,470.70							\$514,235.55	\$1,250,000.00	41.14%
FIRE BILLINGS				\$3,674.00									\$3,674.00	\$15,000.00	24.49%
WORKERS COMP DIV													\$0.00	\$0.00	0.00%
MISC. INCOME	\$5,848.66	\$114.26	\$553.10		\$8,294.42	\$3,271.44							\$18,081.88	\$30,000.00	60.27%
HHS DISTRIBUTION													\$0.00	\$0.00	0.00%
TOTAL:	\$96,789.01	\$105,359.53	\$79,227.34	\$73,702.02	\$101,172.39	\$79,742.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$535,992.43	\$1,295,000.00	41.39%
EXPENDITURES															
BILLING EXP.	\$15,602.82	\$10,835.17	\$14,585.58	\$11,377.11	\$6,528.59	\$10,786.70							\$59,521.07	\$161,250.00	38.41%
DISPATCH	\$158,755.93		\$3,500.00			\$158,755.93							\$321,117.86	\$317,517.85	101.13%
FIRE GEAR	\$5,375.50	\$9,429.70	\$4,370.00	\$5,551.00		\$204.20							\$24,934.40	\$44,945.00	55.48%
SCBA	\$722.22	\$5,492.86	\$4,571.05	\$7,805.74	\$539.03	\$1,185.26							\$23,517.16	\$36,959.20	63.90%
FIRE EQUIPMENT	\$1,007.08	\$35.76	\$55.94	\$8,104.19	\$884.80	\$1,735.58							\$11,923.35	\$26,650.00	44.37%
SPECIAL OPERATI	\$1,357.00	\$3,481.35		\$210.80	\$2,705.30	\$293.29							\$8,050.74	\$22,799.84	35.31%
EMS SUPPLIES	\$9,732.58	\$5,413.04	\$20,165.46	\$4,703.81	\$11,153.19	\$5,301.65							\$56,470.73	\$110,000.00	51.34%
EMS EQUIPMENT S	\$562.72	\$3,474.23	\$832.51	\$14,145.57	\$26,742.16	\$8,705.06							\$54,453.25	\$44,557.00	122.23%
RADIO COMM & MA	\$19,535.71	\$2,195.90	\$5,347.65	\$2,340.00	\$484.06	\$5,394.05							\$35,595.37	\$48,500.00	72.99%
PHONE	\$1,088.85	\$1,063.21	\$1,254.72	\$1,280.54	\$1,210.96	\$1,108.78							\$7,007.06	\$16,500.00	42.47%
ELECTRICITY	\$1,837.18	\$1,753.33	\$1,795.01	\$1,633.66	\$1,759.57	\$2,085.28							\$10,868.03	\$25,000.00	43.47%
CABLE	\$1,059.41	\$1,075.42	\$1,085.06	\$1,085.06	\$1,085.06	\$1,084.96							\$6,485.97	\$11,400.00	56.89%
WATER	\$1,764.10	\$453.21	\$1,342.43	\$206.38	\$305.83	\$1,353.70							\$5,458.65	\$9,000.00	60.75%
GAS	\$452.09	\$302.27	\$343.49	\$459.02	\$328.64	\$160.48							\$2,046.99	\$4,500.00	45.45%
FUEL	\$4,560.94	\$5,204.75	\$3,941.06	\$3,510.11	\$4,133.21	\$4,058.55							\$25,518.62	\$55,000.00	39.41%
VEHICLE MAINT. - F	\$2,968.70	\$21,579.77	\$3,539.39	\$8,459.90	\$3,044.96	\$1,785.81							\$41,378.53	\$50,000.00	82.67%
VEHICLE MAINT. - E	\$2,194.15	\$3,877.50	\$6,674.98	\$857.82	\$2,572.30	\$4,585.08							\$21,062.83	\$25,325.50	80.01%
BUILDING MAINT.	\$1,495.46	\$5,255.80	\$2,120.00	\$946.96	\$3,591.58	\$4,175.63							\$16,589.55	\$40,000.00	46.47%
BUILDING SUPPLIE	\$1,402.14	\$2,940.05	\$3,045.48	\$1,975.40	\$1,825.50	\$1,148.42							\$13,142.99	\$24,139.50	54.45%
TRAINING - FIRE	\$5,931.89	\$5,679.95	\$7,802.91	\$5,034.80	\$563.17	\$103.25							\$27,112.72	\$52,300.00	51.84%
TRAINING - EMS	\$3,277.00	\$1,535.00	\$1,620.27	\$141.00	\$103.25	\$295.00							\$6,875.52	\$20,000.00	34.88%
UNIFORMS		\$8,513.01	\$9,893.58		\$2,050.49	\$1,525.06							\$22,182.24	\$37,456.00	59.22%
EMPLOYEE PAYRO	\$459,874.32	\$452,954.57	\$494,624.42	\$715,895.24	\$455,595.57	\$489,331.71							\$3,135,309.83	\$6,550,841.57	47.91%
EMPLOYEE TAXES	\$9,359.18	\$7,448.51	\$7,095.49	\$10,117.05	\$5,474.56	\$6,824.99							\$47,319.78	\$98,473.20	48.05%
EMPLOYEE HEALTH	\$120,379.50	\$51,221.67	\$59,425.16	\$52,757.24	\$57,027.92	\$57,027.92							\$437,850.41	\$584,940.92	74.85%
EMPLOYEE CONTR	(\$12,454.24)	(\$12,187.44)	(\$12,163.72)	(\$18,572.68)	(\$12,979.05)	(\$13,494.04)							(\$51,051.18)		0.00%
RETIREMENT TTCD	\$54,854.50	\$70,555.95	\$79,232.07	\$78,002.08	\$80,190.06	\$115,819.84							\$458,654.51		
EMPLOYEE CONTR	(\$28,202.03)	(\$30,575.56)	(\$34,448.79)	(\$33,913.99)	(\$34,855.25)	(\$50,355.47)							(\$212,453.10)		
MEDICAL DIRECTO	\$5,000.00				\$10,500.00										
HISTORY & PRESERVATION															
PUBLIC RELATION	\$5,719.55	\$152.90	\$253.40			\$1,020.00							\$5,155.95	\$11,500.00	70.92%
OCCUPATIONAL HE	\$395.00	\$4,524.00	\$200.00	\$883.25	\$559.39	\$1,214.00							\$7,875.64	\$51,050.00	15.42%
PEER FITNESS PROGRAM			\$912.56	\$579.00	\$579.00	\$1,424.90							\$2,916.46	\$32,200.00	9.05%
CONTRACT SVC	\$5,122.21	\$3,017.33	\$3,558.37	\$1,578.48	\$5,702.76	\$2,928.19							\$24,007.34	\$54,590.00	28.38%
OFFICE SUPPLIES	\$254.83	\$1,190.95	\$103.59	\$1,350.59	\$730.65	\$578.99							\$4,219.99	\$9,000.00	46.89%
COMP. SVC. & SUP	\$1,057.80	\$5,475.80		\$1,025.00	\$5,740.88								\$13,310.48	\$11,900.00	111.85%
PROG. & CASUALTY INS.		\$242.00		\$2,281.75									\$2,523.75	\$205,000.00	1.23%
DUES	\$8,714.00	\$1,575.00				\$375.00							\$10,664.00	\$15,514.00	67.43%
MISC. EXPENSE	\$985.47	\$1,550.55	\$12,449.58	\$250.99	\$2,733.72	\$15,057.28							\$33,028.69	\$20,000.00	165.14%
PAIDEMIC EXPENSES			\$5,050.01	\$15,235.03	\$7,127.88	\$3,135.87							\$30,549.79	\$0.00	0.00%
TOTAL EXPENDITU	\$915,982.79	\$701,798.52	\$715,300.81	\$916,841.22	\$679,340.92	\$856,754.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,785,019.01	\$9,505,248.15	60.32%
EXCESS REV./EXP.	(\$581,193.73)	(\$556,439.09)	(\$535,073.47)	(\$543,139.20)	(\$577,158.53)	(\$777,012.51)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,249,026.55)	(\$5,213,248.15)	

FYE 2020



**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**

**HARRIS COUNTY, TEXAS**

**ANNUAL FINANCIAL REPORT**

**DECEMBER 31, 2019**

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# **McCALL GIBSON SWEDLUND BARFOOT PLLC**

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## **INDEPENDENT AUDITOR'S REPORT**

Board of Commissioners  
Harris County Emergency  
Services District No. 50  
Harris County, Texas

We have audited the accompanying financial statements of the governmental activities and major fund of Harris County Emergency Services District No. 50 (the "District"), as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and major fund of the District as of December 31, 2019, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual – General Fund, the Schedule of Changes in Net Pension Liability and Related Ratios, and the Schedule of District Contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The supplementary information required by Harris County as listed in the table of contents and the other supplementary information as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The supplementary information, excluding that portion marked "Unaudited" on which we express no opinion or provide any assurance, has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

McCall Gibson Swedlund Barfoot PLLC  
Certified Public Accountants  
Houston, Texas

July 6, 2020

# **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

### **FOR THE YEAR ENDED DECEMBER 31, 2019**

Management's discussion and analysis of Harris County Emergency Services District No. 50's (the "District") financial performance provides an overview of the District's financial activities for the fiscal year ended December 31, 2019. Please read it in conjunction with the District's financial statements.

#### **USING THIS ANNUAL REPORT**

This annual report consists of a series of financial statements. The basic financial statements include: (1) fund financial statements and government-wide financial statements and (2) notes to the financial statements. The fund financial statements and government-wide financial statements combine both: (1) the Statement of Net Position and Governmental Funds Balance Sheet and (2) the Statement of Activities and Governmental Fund Statement of Revenues, Expenditures and Changes in Fund Balance. This report also includes required and other supplementary information in addition to the basic financial statements.

#### **GOVERNMENT-WIDE FINANCIAL STATEMENTS**

The District's annual report includes two financial statements combining the government-wide financial statements and the fund financial statements. The government-wide financial statements provide both long-term and short-term information about the District's overall status. Financial reporting at this level uses a perspective like that found in the private sector with its basis in full accrual accounting and elimination or reclassification of internal activities.

The Statement of Net Position include all the District's assets, liabilities and, if applicable, deferred inflows and outflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District as a whole is improving or deteriorating. Evaluation of the overall health of the District would extend to other non-financial factors.

The Statement of Activities reports how the District's net position changed during the current fiscal year. All current year revenues and expenses are included regardless of when cash is received or paid.

#### **FUND FINANCIAL STATEMENTS**

The combined statements also include fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District has one governmental fund type. The General Fund accounts for resources not accounted for in another fund, property tax revenues, sales tax receipts, costs of assessing and collecting taxes and general expenditures.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**

**FUND FINANCIAL STATEMENTS (Continued)**

Governmental funds are reported in each of the financial statements. The focus in the fund financial statements provides a distinctive view of the District's governmental funds. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of spendable resources available at the end of the year. They are useful in evaluating annual financing requirements of the District and the commitment of spendable resources for the near-term.

Since the government-wide focus includes the long-term view, comparisons between these two perspectives may provide insight into the long-term impact of short-term financing decisions. The adjustments columns, the Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position and the Reconciliation of the Governmental Fund Statement of Revenues, Expenditures and Changes in Fund Balance to the Statement of Activities explain the differences between the two presentations and assist in understanding the differences between these two perspectives.

**NOTES TO THE FINANCIAL STATEMENTS**

The accompanying notes to the financial statements provide information essential to a full understanding of the government-wide and fund financial statements.

**OTHER INFORMATION**

In addition to the financial statements and accompanying notes, this report also presents certain required supplementary information ("RSI"). The budgetary comparison schedule is included as RSI for the General Fund.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

Net position may serve over time as a useful indicator of the District's financial position. In the case of the District, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$34,873,837 as of December 31, 2019.

A portion of the District's net position reflects its net investment in capital assets (land, buildings, vehicles and equipment, less any debt used to acquire those assets that is still outstanding). The District uses these assets to provide fire and emergency medical services.

The following is a comparative analysis of government-wide changes in net position:

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**

**GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)**

	Summary of Changes in the Statement of Net Position		
	2019	2018	Change Positive (Negative)
Current and Other Assets	\$ 23,794,466	\$ 21,980,634	\$ 1,813,832
Net Pension Asset		110,125	(110,125)
Capital Assets (Net of Accumulated Depreciation)	12,927,747	12,124,386	803,361
Total Assets	\$ 36,722,213	\$ 34,215,145	\$ 2,507,068
Deferred Outflow of Resources	\$ 1,713,449	\$ 1,031,013	\$ 682,436
Net Pension Liability	\$ 157,812	\$	\$ (157,812)
Current Liabilities	422,367	734,662	312,295
Total Liabilities	\$ 580,179	\$ 734,662	\$ 154,483
Deferred Inflows of Resources	\$ 2,981,646	\$ 2,824,803	\$ (156,843)
Net Position:			
Net Investment in Capital Assets	\$ 12,927,747	\$ 12,124,386	\$ 803,361
Unrestricted	21,946,090	19,562,307	2,383,783
Total Net Position	\$ 34,873,837	\$ 31,686,693	\$ 3,187,144

\*

The following table provides a summary of the District's operations for the years ended December 31, 2019, and December 31, 2018.

	Summary of Changes in the Statement of Activities		
	2019	2018	Change Positive (Negative)
Revenues:			
Property Taxes	\$ 2,678,852	\$ 2,310,838	\$ 368,014
Sales Tax Receipts	7,568,870	8,057,088	(488,218)
Fire and EMS Services	1,213,734	2,108,722	(894,988)
Other Revenues	566,208	327,618	238,590
Total Revenues	\$ 12,027,664	\$ 12,804,266	\$ (776,602)
Expenses for Services	(8,840,520)	(7,793,305)	1,047,215
Change in Net Position	\$ 3,187,144	\$ 5,010,961	\$ (1,823,817)
Net Position, Beginning of Year	31,686,693	26,675,732	5,010,961
Net Position, End of Year	\$ 34,873,837	\$ 31,686,693	\$ 3,187,144

\*

\* As Adjusted, Note 12

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**FINANCIAL ANALYSIS OF THE DISTRICT'S GOVERNMENTAL FUNDS**

The District's General Fund fund balance as of December 31, 2019, was \$20,406,478 an increase of \$2,004,748 from the prior year. The increase was primarily due to operating revenues exceeding operating costs.

**GENERAL FUND BUDGETARY HIGHLIGHTS**

The Board of Commissioners amended the budget during the current fiscal year increasing expected capital outlay costs. Actual revenues were \$1,626,598 more than budgeted revenues, primarily due to higher than expected fire and EMS service fees. Actual expenditures were \$845,207 less than budgeted expenditures primarily due to lower than expected capital outlay costs.

**CAPITAL ASSETS**

Capital assets as of December 31, 2019, total \$12,927,747 (net of accumulated depreciation) and include land, buildings, vehicles and equipment. Construction in progress includes a Pierce Pumper and a high water rescue vehicle. Significant capital asset events during the current fiscal year included the following:

Completed Projects/Purchases:

Station No. 1 Kitchen Remodel	\$	23,892
2013 Skyjack Electric Scissorlift		8,000
Motorola Portable Radios-cost adjustment		(26,347)
High Water Rescue Vehicle		101,685
Pierce Velocity Engine/Pumper		716,467
East Harris County Emergency Services Joint Powers Board- Emergency Communications Center-Share Adjustment		(10,612)
Total Completed Projects/Purchases	\$	<u>813,085</u>



**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**CAPITAL ASSETS (Continued)**

Capital Assets At Year-End, Net of Accumulated Depreciation			
	2019	2018	Change Positive (Negative)
Capital Assets Not Being Depreciated:			
Land and Land Improvements	\$ 584,020	\$ 584,020	\$
Construction in Progress	1,453,055	716,897	736,158
Capital Assets, Net of Accumulated Depreciation:			
Buildings and Improvements	9,142,246	9,505,628	(363,382)
Trucks and Vehicles	1,385,717	846,222	539,495
Other Equipment	362,709	471,619	(108,910)
Total Net Capital Assets	<u>\$ 12,927,747</u>	<u>\$ 12,124,386</u>	<u>\$ 803,361</u>

Additional information on the District's capital assets can be found in Note 5 of this report.

**CONTACTING THE DISTRICT'S MANAGEMENT**

This financial report is designed to provide a general overview of District's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to Harris County Emergency Services District No. 50, c/o Smith, Murdaugh, Little & Bonham, L.L.P., 2727 Allen Parkway, Suite 1100, Houston, Texas 77019.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**STATEMENT OF NET POSITION AND**  
**GOVERNMENTAL FUNDS BALANCE SHEET**  
**DECEMBER 31, 2019**

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Net Position</u>
<b>ASSETS</b>			
Cash	\$ 351,926	\$	\$ 351,926
Investments	18,014,208		18,014,208
Cash with Harris County	300,566		300,566
Receivables:			
Property Taxes	2,345,286		2,345,286
Sales Tax Receipts	1,227,694		1,227,694
Fire and EMS Services (Net of Allowance for Doubtful Accounts of \$5,036,180)	1,448,071		1,448,071
Penalty and Interest on Delinquent Taxes		47,712	47,712
Advance for East Harris County Emergency Services Joint Powers Board	59,003		59,003
Land		584,020	584,020
Construction in Progress		1,453,055	1,453,055
Capital Assets (Net of Accumulated Depreciation)		10,890,672	10,890,672
<b>TOTAL ASSETS</b>	<u>\$ 23,746,754</u>	<u>\$ 12,975,459</u>	<u>\$ 36,722,213</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred Outflows - Pensions	\$ - 0 -	\$ 1,713,449	\$ 1,713,449
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>	<u>\$ 23,746,754</u>	<u>\$ 14,688,908</u>	<u>\$ 38,435,662</u>

The accompanying notes to the financial  
statements are an integral part of this report.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**STATEMENT OF NET POSITION AND**  
**GOVERNMENTAL FUNDS BALANCE SHEET**  
**DECEMBER 31, 2019**

	General Fund	Adjustments	Statement of Net Position
<b>LIABILITIES</b>			
Accounts Payable	\$ 422,367	\$	\$ 422,367
Net Pension Liability		157,812	157,812
<b>TOTAL LIABILITIES</b>	<u>\$ 422,367</u>	<u>\$ 157,812</u>	<u>\$ 580,179</u>
 <b>DEFERRED INFLOWS OF RESOURCES</b>			
Property Taxes	\$ 2,917,909	\$ (77,120)	\$ 2,840,789
Deferred Inflows - Pensions		140,857	140,857
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<u>\$ 2,917,909</u>	<u>\$ 63,737</u>	<u>\$ 2,981,646</u>
 <b>FUND BALANCE</b>			
Nonspendable:			
Operating Advances	\$ 59,003	\$ (59,003)	
Unassigned	20,347,475	(20,347,475)	
<b>TOTAL FUND BALANCE</b>	<u>\$ 20,406,478</u>	<u>\$ (20,406,478)</u>	<u>\$ - 0 -</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE</b>	<u><u>\$ 23,746,754</u></u>		
 <b>NET POSITION</b>			
Net Investment in Capital Assets		\$ 12,927,747	\$ 12,927,747
Unrestricted		21,946,090	21,946,090
<b>TOTAL NET POSITION</b>		<u><u>\$ 34,873,837</u></u>	<u><u>\$ 34,873,837</u></u>

The accompanying notes to the financial  
statements are an integral part of this report.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET**  
**TO THE STATEMENT OF NET POSITION**  
**DECEMBER 31, 2019**

Total Fund Balance - Governmental Funds \$ 20,406,478

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds. 12,927,747

Portions of the change in net pension asset/liability that are not immediately recognized as pension expense are recorded as deferred outflows and inflows of resources. 1,572,592

Deferred inflows of resources related to property tax revenues and penalty and interest receivable on delinquent taxes for the 2018 and prior tax levies became part of recognized revenues in the governmental activities of the District. 124,832

Certain liabilities are not due and payable in the current period and, therefore, are not reported as liabilities in the governmental funds. These liabilities at year-end consist of:

Net Pension Liability (157,812)

Total Net Position - Governmental Activities \$ 34,873,837

The accompanying notes to the financial  
statements are an integral part of this report.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUND STATEMENT OF**  
**REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**

	General Fund	Adjustments	Statement of Activities
<b>REVENUES</b>			
Property Taxes	\$ 2,735,050	\$ (56,198)	\$ 2,678,852
Sales Tax Receipts	7,568,870		7,568,870
Fire and EMS Services	1,213,734		1,213,734
Penalty and Interest	31,437	(17,736)	13,701
Grant Revenues	122,537		122,537
Investment Revenues	402,416		402,416
Donations	6,000		6,000
Miscellaneous Revenues	21,554		21,554
<b>TOTAL REVENUES</b>	<u>\$ 12,101,598</u>	<u>\$ (73,934)</u>	<u>\$ 12,027,664</u>
<b>EXPENDITURES/EXPENSES</b>			
Service Operations:			
Appraisal District Fees	\$ 19,796	\$	\$ 19,796
Auditing Fees	27,300		27,300
Billings and Collections	176,692		176,692
Bookkeeping Fees	11,093		11,093
Building Maintenance and Supplies	91,407		91,407
Commissioner Fees	22,350		22,350
Communications	49,900		49,900
Contract Services	53,888		53,888
Depreciation		745,882	745,882
Dispatch Fees	386,033		386,033
Dues and Fees	7,561		7,561
EMS Supplies	163,000		163,000
Equipment Maintenance	196,322		196,322
Fleet Maintenance	113,758		113,758
Fuel	62,241		62,241
Human Resources	86,312		86,312
Insurance	150,724		150,724
Legal Fees - General	64,444		64,444
Legal Fees - Delinquent Tax Collections	1,261		1,261
Office and Computers	34,176		34,176
Salaries and Benefits	6,578,314	(452,969)	6,125,345
Tax Assessor/Collector Fees	21,195		21,195
Training	66,566		66,566
Uniforms	37,753		37,753
Utilities	53,041		53,041
Other	72,480		72,480
Capital Outlay	1,549,243	(1,549,243)	
<b>TOTAL EXPENDITURES/EXPENSES</b>	<u>\$ 10,096,850</u>	<u>\$ (1,256,330)</u>	<u>\$ 8,840,520</u>

The accompanying notes to the financial  
statements are an integral part of this report.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUND STATEMENT OF**  
**REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Activities</u>
<b>NET CHANGE IN FUND BALANCE</b>	\$ 2,004,748	\$ (2,004,748)	\$
<b>CHANGE IN NET POSITION</b>		3,187,144	3,187,144
<b>FUND BALANCE/NET POSITION - JANUARY 1, 2019, AS ADJUSTED</b>	<u>18,401,730</u>	<u>13,284,963</u>	<u>31,686,693</u>
<b>FUND BALANCE/NET POSITION - DECEMBER 31, 2019</b>	<u>\$ 20,406,478</u>	<u>\$ 14,467,359</u>	<u>\$ 34,873,837</u>

The accompanying notes to the financial  
statements are an integral part of this report.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50  
RECONCILIATION OF THE GOVERNMENTAL FUND STATEMENT OF  
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2019**

Net Change in Fund Balance - Governmental Funds	\$ 2,004,748
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report tax revenues when collected. However, in the government-wide financial statements, revenues are recorded in the accounting period for which the taxes are levied.	(56,198)
Governmental funds report penalty and interest revenues on delinquent property taxes when collected. However, in the government-wide financial statements, revenues are recorded when penalty and interest are assessed.	(17,736)
Governmental funds do not account for depreciation. However, in the government-wide financial statements, capital assets are depreciated and depreciation expense is recorded in the Statement of Activities.	(745,882)
The changes in the net pension liability as well as deferred inflows and outflows of resources are recorded as pension expense in the government-wide financial statements.	452,969
Governmental funds report capital asset purchases as expenditures in the period purchased. However, in the government-wide financial statements, capital assets are increased by new purchases that meet the District's threshold for capitalization, and are owned and maintained by the District. All other capital asset purchases are expensed in the Statement of Activities.	1,549,243
Change in Net Position - Governmental Activities	<u>\$ 3,187,144</u>

The accompanying notes to the financial  
statements are an integral part of this report.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**DECEMBER 31, 2019**

**NOTE 1. CREATION OF DISTRICT**

Harris County Emergency Services District No. 50 (the “District”) was created in 2003 in accordance with Article III, Section 48-e, of the Texas Constitution. The District operates under Chapter 775 of the Health and Safety Code. The District was established to provide emergency medical services and fire protection within its boundaries. The District formerly contracted with Channelview Volunteer Fire Department. The District assumed fire operations in January of 2012 and EMS operations in February of 2012.

The District is governed by a Board of Commissioners consisting of five individuals residing within the District who are elected by voters within the District. The Board of Commissioners sets the policies of the District.

**NOTE 2. SIGNIFICANT ACCOUNTING POLICIES**

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America as promulgated by the Governmental Accounting Standards Board (“GASB”).

The District is a political subdivision of the State of Texas governed by an elected board. GASB has established the criteria for determining whether an entity is a primary government or a component unit of a primary government. The primary criteria are that it has a separately elected governing body, it is legally separate, and it is fiscally independent of other state and local governments. Under these criteria, the District is considered a primary government and is not a component unit of any other government. Additionally, no other entities meet the criteria for inclusion in the District’s financial statement as component units.

Financial Statement Presentation

These financial statements have been prepared in accordance with GASB Codification of Governmental Accounting and Financial Reporting Standards Part II, Financial Reporting (“GASB Codification”).

The GASB Codification sets forth standards for external financial reporting for all state and local government entities, which include a requirement for a Statement of Net Position and a Statement of Activities. It requires the classification of net position into three components: Net Investment in Capital Assets; Restricted; and Unrestricted. These classifications are defined as follows:

- Net Investment in Capital Assets – This component of net position consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets.



**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**DECEMBER 31, 2019**

**NOTE 2.      SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Financial Statement Presentation (Continued)

- Restricted Net Position – This component of net position consists of external constraints placed on the use of assets imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulation of other governments or constraints imposed by law through constitutional provisions or enabling legislation.
- Unrestricted Net Position – This component of net position consists of assets that do not meet the definition of Restricted or Net Investment in Capital Assets.

When both restricted and unrestricted resources are available for use, generally it is the District's policy to use restricted resources first.

Government-Wide Financial Statements

The Statement of Net Position and the Statement of Activities display information about the District as a whole. The District's Statement of Net Position and Statement of Activities are combined with the governmental fund financial statements. The District is viewed as a special-purpose government and has the option of combining these financial statements.

The Statement of Net Position is reported by adjusting the governmental fund types to report on the full accrual basis, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. Any amounts recorded due to and due from other funds are eliminated in the Statement of Net Position.

The Statement of Activities is reported by adjusting the governmental fund types to report only items related to current year revenues and expenditures. Items such as capital outlay are allocated over their estimated useful lives as depreciation expense. Internal activities between governmental funds, if any, are eliminated by adjustment to obtain net total revenues and expenses of the government-wide Statement of Activities.

Fund Financial Statements

As discussed above, the District's fund financial statements are combined with the government-wide financial statements. The fund financial statements include a Governmental Funds Balance Sheet and a Governmental Fund Statement of Revenues, Expenditures and Changes in Fund Balance.

Governmental Funds

The District has one governmental fund; therefore, this fund is a major fund.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**DECEMBER 31, 2019**

**NOTE 2.      SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Fund Financial Statements (Continued)

Governmental Funds (Continued)

General Fund - To account for resources not required to be accounted for in another fund, property tax revenues, sales tax receipts, costs of assessing and collecting taxes and general expenditures.

Basis of Accounting

The District uses the modified accrual basis of accounting for governmental fund types. The modified accrual basis of accounting recognizes revenues when both “measurable and available.” Measurable means the amount can be determined. Available means collectable within the current period or soon enough thereafter to pay current liabilities. The District considers revenues reported in governmental funds to be available if they are collectable within 60 days after year-end. Also, under the modified accrual basis of accounting, expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, which are recognized as expenditures when payment is due.

Property taxes considered available by the District and recorded as revenue include the 2018 tax levy collections during the period October 1, 2018, to December 31, 2019, and taxes collected from January 1, 2019, to December 31, 2019, for all prior tax levies. The 2019 tax levy has been fully deferred to fund 2020 costs.

Fire and EMS billings considered available by the District and included in revenue include billings, net of write-offs, made during the current fiscal year. An allowance for doubtful accounts was estimated at 78% of ending accounts receivable.

Sales tax receipts considered available by the District and included in revenue include sales taxes collected during the period of January 1, 2019 to December 31, 2019.

Capital Assets

Capital assets, which include land, buildings, vehicles and equipment, reported in the government-wide Statement of Net Position. All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated assets are valued at their fair market value on the date donated. Repairs and maintenance are recorded as expenditures in the governmental fund incurred and as an expense in the government-wide Statement of Activities. Capital asset additions, improvements and preservation costs that extend the life of an asset are capitalized and depreciated over the estimated useful life of the asset.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**DECEMBER 31, 2019**

**NOTE 2. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Capital Assets (Continued)

Capital assets with a useful life of two years or more and a total cost of \$5,000 or more (including installation costs and professional fees) are capitalized and depreciated using no salvage value and the straight-line method of depreciation. Estimated useful lives are as follows:

	<u>Years</u>
Buildings and Improvements	10-40
Trucks and Vehicles	7-10
Other Equipment	3-10

Budgeting

An annual unappropriated budget is adopted for the General Fund by the District's Board of Directors. The budget is prepared using the same method of accounting as for financial reporting. The original General Fund budget for the current year was not amended. The Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – General Fund presents the original and revised budget amounts, if revised, compared to the actual amounts of revenues and expenditures for the current year.

Pensions

The District does not make payments into the social security system and provides other retirement and disability benefit plans. Additional disclosure is provided in Notes 8 and 9. The Internal Revenue Service has determined that fees of office received by Commissioners are wages subject to federal income tax withholding for payroll tax purposes only.

Measurement Focus

Measurement focus is a term used to describe which transactions are recognized within the various financial statements. In the government-wide Statement of Net Position and Statement of Activities, the governmental activities are presented using the economic resources measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position, financial position, and cash flows. All assets, liabilities, and deferred inflows and outflows of resources associated with the activities are reported. Fund equity is classified as net position.

Governmental fund types are accounted for on a spending or financial flow measurement focus. Accordingly, only current assets and current liabilities are included on the Governmental Funds Balance Sheet, and the reported fund balances provide an indication of available spendable or appropriable resources. Operating statements of governmental fund types report increases and decreases in available spendable resources. Fund balances in governmental funds are classified using the following hierarchy:

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**NOTE 2.      SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Measurement Focus (Continued)

*Nonspendable:* amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

*Restricted:* amounts that can be spent only for specific purposes because of constitutional provisions, or enabling legislation, or because of constraints that are imposed externally. The District does not have any restricted fund balances.

*Committed:* amounts that can be spent only for purposes determined by a formal action of the Board of Commissioners. The Board is the highest level of decision-making authority for the District. This action must be made no later than the end of the fiscal year. Commitments may be established, modified, or rescinded only through ordinances or resolutions approved by the Board. The District does not have any committed fund balances.

*Assigned:* amounts that do not meet the criteria to be classified as restricted or committed, but that are intended to be used for specific purposes. The District has not adopted a formal policy regarding the assignment of fund balance. The District does not have any assigned fund balances.

*Unassigned:* all other spendable amounts in the General Fund.

When expenditures are incurred for which restricted, committed, assigned or unassigned fund balances are available, the District considers amounts to have been spent first out of restricted funds, then committed funds, then assigned funds, and finally unassigned funds.

Accounting Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
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**NOTE 3. TAX LEVY**

The voters of the District approved the levy and collection of an ad valorem tax not to exceed \$0.05 per \$100 of assessed valuation of taxable property within the District. During the year ended December 31, 2019, the District levied an ad valorem tax at the rate of \$0.05 per \$100 of assessed valuation, which resulted in a tax levy of \$2,840,789 on the adjusted taxable valuation of \$5,680,945,326 for the 2019 tax year.

All property values and exempt status, if any, are determined by the appraisal district. Assessed values are determined as of January 1 of each year, at which time a tax lien attaches to the related property. Taxes are levied around October/November, are due upon receipt and are delinquent the following February 1. Penalty and interest attach thereafter.

**NOTE 4. DEPOSITS AND INVESTMENTS**

Deposits

Custodial credit risk is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. The District's deposit policy for custodial credit risk requires compliance with the provisions of Texas statutes.

Texas statutes require that any cash balance in any fund shall, to the extent not insured by the Federal Deposit Insurance Corporation or its successor, be continuously secured by a valid pledge to the District of securities eligible under the laws of Texas to secure the funds of the District, having an aggregate market value, including accrued interest, at all times equal to the uninsured cash balance in the fund to which such securities are pledged. At fiscal year-end, the carrying amount of the District's deposits was \$351,926 and the bank balance was \$368,068. Of the bank balance, \$503,628 was covered by federal depository insurance and the balance was covered by collateral pledged in the name of the District and held in a third-party depository.

The carrying values of the deposits are included in the Governmental Funds Balance Sheet and the Statement of Net Position at December 31, 2019, as listed below:

	Cash
GENERAL FUND	\$ 351,926

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
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**NOTE 4. DEPOSITS AND INVESTMENTS (Continued)**

Investments

Under Texas law, the District is required to invest its funds under written investment policies that primarily emphasize safety of principal and liquidity and that address investment diversification, yield, maturity, and the quality and capability of investment management, and all District funds must be invested in accordance with the following investment objectives: understanding the suitability of the investment to the District's financial requirements, first; preservation and safety of principal, second; liquidity, third; marketability of the investments if the need arises to liquidate the investment before maturity, fourth; diversification of the investment portfolio, fifth; and yield, sixth. The District's investments must be made "with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived." No person may invest District funds without express written authority from the Board of Commissioners.

Texas statutes include specifications for and limitations applicable to the District and its authority to purchase investments as defined in the Public Funds Investment Act. The District has adopted a written investment policy to establish the guidelines by which it may invest. This policy is reviewed annually. The District's investment policy may be more restrictive than the Public Funds Investment Act.

The District invests in TexPool, an external investment pool that is not SEC-registered. The Texas Comptroller of Public Accounts has oversight of the pool. Federated Investors, Inc. manages the daily operations of the pool under a contract with the Comptroller. TexPool measures all its portfolio assets at amortized cost. As a result, the District also measures its investments in TexPool at amortized cost for financial reporting purposes. There are no limitations or restrictions on withdrawals from TexPool.

Fund and Investment Type	Fair Value	Maturities in Years			
		Less Than 1	1-5	6-10	More Than 10
<u>GENERAL FUND</u>					
TexPool	\$ 18,014,208	\$ 18,014,208	\$ - 0 -	\$ - 0 -	\$ - 0 -

Credit risk is the risk that the issuer or other counterparty to an investment will not fulfill its obligations. At December 31, 2019, the District's investment in TexPool as rated "AAAm" by Standards and Poor's. The District also manages credit risk by investing in certificates of deposit with balances below FDIC coverage.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**NOTES TO THE FINANCIAL STATEMENTS**  
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**NOTE 4. DEPOSITS AND INVESTMENTS (Continued)**

Investments (Continued)

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District considers the investment in TexPool to have a maturity of less than one year because the share position can usually be redeemed each day at the discretion of the District, unless there has been a significant change in value. The District also manages interest risk by investing in certificates of deposit with maturities of less than one year.

**NOTE 5. CAPITAL ASSETS**

The following is a summary of changes in capital assets for the year ended December 31, 2019:

	January 1, 2019	Increases	Decreases	December 31, 2019
<b>Capital Assets Not Being Depreciated</b>				
Land and Land Improvements	\$ 584,020	\$	\$	\$ 584,020
Construction in Progress	716,897	1,549,243	813,085	1,453,055
<b>Total Capital Assets Not Being Depreciated</b>	<u>\$ 1,300,917</u>	<u>\$ 1,549,243</u>	<u>\$ 813,085</u>	<u>\$ 2,037,075</u>
<b>Capital Assets Subject to Depreciation</b>				
Buildings and Improvements	\$ 10,122,063	\$ 13,280	\$	\$ 10,135,343
Trucks and Vehicles	1,832,119	818,152		2,650,271
Other Equipment	635,385	(18,347)		617,038
<b>Total Capital Assets Subject to Depreciation</b>	<u>\$ 12,589,567</u>	<u>\$ 813,085</u>	<u>\$ - 0 -</u>	<u>\$ 13,402,652</u>
<b>Less Accumulated Depreciation</b>				
Buildings and Improvements	\$ 616,435	\$ 376,662	\$	\$ 993,097
Trucks and Vehicles	985,897	278,657		1,264,554
Other Equipment	163,766	90,563		254,329
<b>Total Accumulated Depreciation</b>	<u>\$ 1,766,098</u>	<u>\$ 745,882</u>	<u>\$ - 0 -</u>	<u>\$ 2,511,980</u>
<b>Total Depreciable Capital Assets, Net of Accumulated Depreciation</b>	<u>\$ 10,823,469</u>	<u>\$ 67,203</u>	<u>\$ - 0 -</u>	<u>\$ 10,890,672</u>
<b>Total Capital Assets, Net of Accumulated Depreciation</b>	<u>\$ 12,124,386</u>	<u>\$ 1,616,446</u>	<u>\$ 813,085</u>	<u>\$ 12,927,747</u>

**NOTE 6. RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions and natural disasters for which the District carries commercial insurance there have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage in the past three years.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
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**NOTE 7. SALES AND USE TAX**

In accordance with Chapter 775 of the Health and Safety Code, the District is authorized to adopt and impose a sales and use tax if authorized by a majority of the qualified voters of the District. The election to adopt a sales and use tax is governed by the provisions of Subchapter E, Chapter 323 of the Tax Code.

On May 9, 2009, the voters of the District approved the establishment and adoption of a sales and use tax of up to a maximum of one percent. The Board set a local sales and use tax of one percent on all applicable sales and uses within the boundaries of the District, effective October 1, 2009. During the current fiscal year, the District recorded \$7,568,870 in sales tax receipts, of which \$1,227,694 was due from the State Comptroller at December 31, 2019.

**NOTE 8. RETIREMENT PLAN**

In March 2013, the District established a 457(b)-retirement plan for its employees. The plan is a qualified prototype plan approved by the Internal Revenue Service. Jimmy Sumner is the plan administrator; AXA Equitable Life Insurance Company is the plan trustee and serves as custodian of assets of the plan. The 457(b)-retirement plan is a deferred compensation plan open to regular full-time employees only and is funded 100 percent by employee pre-tax contributions. Each employee participant directs the investment in his/her respective account. During the current year, the employees contributed \$141,299 to the plan.

**NOTE 9. DEFINED BENEFIT PENSION PLAN**

Plan Description

The District provides retirement, disability, and death benefits for all its full-time employees through a non-traditional defined benefit pension plan in the statewide Texas County and District Retirement System (TCDRS). The Board of Trustees of TCDRS is responsible for the administration of the statewide agent multiple-employer public employee retirement system consisting of nearly 800 non-traditional defined benefit pension plans. TCDRS issues a publicly available comprehensive annual financial report (CAFR) which includes financial statements, notes and required supplementary information which can be obtained at TCDRS, Finance Division, Barton Oaks Plaza IV Suite 500, 901 S. MoPac Expressway, Austin, Texas 78746 or at [www.TCDRS.org](http://www.TCDRS.org)

Benefits Provided

Benefit provisions are adopted by the District, within the options available in the Texas state statutes governing TCDRS (TCDRS Act). Members can retire at ages 60 and above with 5 or more years of service, with 20 years of service regardless of age, or when the sum of their age and years of service equals 80 or more. Members are vested after 5 years of service but must leave their accumulated contributions in the plan to receive any employer-financed benefit.



**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**DECEMBER 31, 2019**

**NOTE 9. DEFINED BENEFIT PENSION PLAN (Continued)**

Benefits Provided (Continued)

Members who withdraw their personal contributions in a lump sum are not entitled to any amounts contributed by the District.

Benefit amounts are determined by the sum of the employee's deposits to the plan, with interest, and employer-financed monetary credits. The level of these monetary credits is adopted by the District within the actuarial constraints imposed by the TCDRS Act so that the resulting benefits can be expected to be adequately financed by the employer's commitment to contribute. At retirement, death, or disability, the benefit is calculated by converting the sum of the employee's accumulated deposits and the employer-financed monetary credits to a monthly annuity using annuity purchase rates prescribed by the TCDRS Act.

At the December 31, 2018, valuation and measurement date, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	1
Inactive employees entitled but not yet receiving benefits	48
Active employees	<u>76</u>
Total	<u><u>125</u></u>

Contributions

The plan is funded by monthly contributions from both employee members and the employer based on the covered payroll of employee members. Under the TCDRS Act, the contribution rate of the employer is actuarially determined annually. The employer contributed using the actuarially determined rate of 9.10% for the months of the 2018 accounting year. The deposit rate payable by the employee members for calendar year 2018 is 7.00% as adopted by the governing body of the District. The employee deposit rate and the employer contribution rate may be changed by the governing body of the District within the options available in the TCDRS Act.

The District's contributions to TCDRS for the year ended December 31, 2019, were \$751,064, and were equal to the required contributions. The employee's contributions to TCDRS for the year ended December 31, 2019, were \$368,049.

Actuarial Assumptions

The total pension liability in the December 31, 2018 actuarial valuation was determined using the following actuarial assumption:

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**NOTE 9. DEFINED BENEFIT PENSION PLAN (Continued)**

Actuarial Assumptions (Continued)

Actuarial valuation date	12/31/16	12/31/17	12/31/18
Actuarial cost method	Entry Age	Entry Age	Entry Age
Amortization method	Level percentage of payroll, closed	Level percentage of payroll, closed	Level percentage of payroll, closed
Remaining Amortization period	3.1 years	3.4 years	3.7 years
Asset Valuation Method	5-year smoothed market	5-year smoothed market	5-year smoothed market
Actuarial Assumptions:			
Investment return <sup>1</sup>	8.00%	8.00%	8.00%
Projected salary increases <sup>1</sup>	4.90%	4.90%	4.90%
Inflation	3.00%	2.75%	2.75%
Cost-of-living adjustments	0.00%	0.00%	0.00%

<sup>1</sup> Includes inflation at the stated rate

The actuarial assumptions that determined the total pension liability as of December 31, 2018 were based on the results of an actuarial experience study for the period January 1, 2013 - December 31, 2016, except where required to be different by GASB 68.

Mortality rates were based on the following:

Depositing members – 90% of the RP-2014 Active Employee Mortality Table for males and 90% of the RP-2014 Active Employee Mortality Table for females, projected with 110% of the MP-2014 Ultimate Scale after 2014.

Service retirees, beneficiaries and non-depositing members – 130% of the RP-2014 Healthy Annuitant Mortality Table for males and 110% of the RP-2014 Healthy Annuitant Mortality Table for females, both projected with 110% Ultimate Scale after 2014.

Disabled retirees – 130% of the RP-2014 Disabled Annuitant Mortality Table for males and 115% of the RP-2014 Disabled Annuitant Mortality Table for females, both projected with 110% of the MP-2014 Ultimate Scale after 2014.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**NOTES TO THE FINANCIAL STATEMENTS**  
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**NOTE 9. DEFINED BENEFIT PENSION PLAN (Continued)**

Discount Rate

The discount rate used to measure the total pension liability was 8.1%. There was no change in the discount rate since the previous year.

To determine the discount rate to be used, the actuary used an alternative method to determine the sufficiency of the fiduciary net position in all future years. This alternative method reflects the funding requirements under the funding policy and the legal requirements under the TCDRS Act:

- 1) TCDRS has a funding policy where the Unfunded Actuarial Accrued Liability (UAAL) shall be amortized as a level percent of pay over 20-year closed layered periods.
- 2) Under the TCDRS Act, the employer is legally required to make the contribution specified in the funding policy.
- 3) The employer's assets are projected to exceed its accrued liabilities in 20 years or less. When this point is reached, the employer is still required to contribute at least the normal cost.
- 4) Any increased cost due to the adoption of a cost-of-living adjustment is required to be funded over a period of 15 years, if applicable.

Based on the above, the projected fiduciary net position is determined to be sufficient compared to projected benefit payments. Based on the expected level of cash flows and investment returns to the system, the fiduciary net position as a percentage of total pension liability is projected to increase from its current level in future years.

Since the projected fiduciary net position is projected to be sufficient to pay projected benefit payments in all future years, the discount rate for purposes of calculating the total pension liability and net pension liability is equal to the long-term assumed rate of return on investments. This long-term assumed rate of return should be net of investment expenses, but gross of administrative expenses. Therefore, the actuary has used a discount rate of 8.10%. This rate reflects the long-term assumed rate of return on assets for funding purposes of 8.0%, net of all expenses, increased by 0.10% to be gross of administrative expenses.

Long-Term Expected Rate of Return

The long-term expected rate of return on TCDRS assets is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation. The capital market assumptions and information shown below are provided by TCDRS' investment consultant, Cliffwater LLC. The numbers shown are based on January 2019 information for a 10-year time horizon.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**NOTES TO THE FINANCIAL STATEMENTS**  
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**NOTE 9. DEFINED BENEFIT PENSION PLAN (Continued)**

Long-Term Expected Rate of Return (Continued)

Note that the valuation assumption for long-term expected return is re-assessed at a minimum of every four years and is set based on a 30-year time horizon; the most recent analysis was performed in 2017 for the period January 1, 2013- December 31, 2016. Best estimates of geometric real rates of return for each major asset class included in the target asset allocation are summarized below:

Asset Class	Benchmark	Target Allocation	Geometric Real Rate of Return (Expected minus Inflation)
US Equity	Dow Jones U.S Total Stock Market Index	11.50%	4.55%
Private Equity	Cambridge Associates Global Private Equity & Venture Capital Index	16.00%	7.55%
Global Equities	MSCI World (net) Index	1.50%	4.85%
International Equities-Developed	MSCI World Ex USA (net)	11.00%	4.55%
International Equities-Emerging	MSCI Emerging Markets (net) Index	8.00%	5.55%
Investment-Grade Bonds	Bloomberg Barclays U.S. Aggregate Bond Index	3.00%	0.75%
Strategic Credit	FTSE High-Yield Cash-Pay Capped Index	8.00%	4.12%
Direct Lending	S&P/LSTA Leveraged Loan Index	10.00%	8.06%
Distressed Debt	Cambridge Associates Distressed Securities Index	2.00%	6.30%
REIT Equities	67% FTSE NAREIT Equity REITs Index + 33% S&P Global REIT (net) Index	2.00%	4.05%
Master Limited Partnerships (MLPs)	Alerian MLP Index	3.00%	6.00%
Private Real Estate Partnerships	Cambridge Associates Real Estate Index	6.00%	6.25%
Hedge Funds	Hedge Fund Research, Inc. (HFRI) Fund of Funds Composite Index	<u>18.00%</u>	4.10%
Total		<u>100.00%</u>	

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**DECEMBER 31, 2019**

**NOTE 9. DEFINED BENEFIT PENSION PLAN (Continued)**

Changes in Net Pension Liability/(Asset)

Changes in Net Pension Liability/(Asset) for the measurement year ended December 31, 2018 are as follows:

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability/(Asset)
	(a)	(b)	(a)-(b)
Balances of December 31, 2017	\$ 3,387,241	\$ 3,497,366	\$ (110,125)
Changes for the year:			
Service cost	551,060		551,060
Interest on the total pension liability	316,672		316,672
Effect of economic/demographic gains or losses	31,102		31,102
Refund of contributions	(57,294)	(57,294)	
Benefit payments	(1,398)	(1,398)	
Administrative expenses		(3,269)	3,269
Member contributions		293,132	(293,132)
Net investment income		(58,286)	58,286
Employer contributions		380,642	(380,642)
Other		18,676	(18,676)
Balances of December 31, 2018	<u>\$ 4,227,383</u>	<u>\$ 4,069,569</u>	<u>\$ 157,814</u>

Sensitivity Analysis

The following presents the net pension liability/(asset) of the District, calculated using the discount rate of 8.10%, as well as what the District net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (7.10%) or 1 percentage point higher (9.10%) than the current rate.

	1% Decrease 7.10%	Current Discount Rate 8.10%	1% Increase 9.10%
Total Pension Liability	\$ 5,234,933	\$ 4,227,383	\$ 3,426,337
Fiduciary Net Position	<u>4,069,570</u>	<u>4,069,569</u>	<u>4,069,570</u>
Net Pension Liability/(asset)	<u>\$ 1,165,363</u>	<u>\$ 157,814</u>	<u>\$ (643,233)</u>

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**DECEMBER 31, 2019**

**NOTE 9. DEFINED BENEFIT PENSION PLAN (Continued)**

Deferred Inflows/Outflows of Resources

As of December 31, 2018, the deferred inflows and deferred outflows of resources are as follows:

	Deferred Inflows of Resources	Deferred Outflows of Resources
Differences between expected and actual experience	\$ 28,550	\$ 252,992
Changes in assumptions	24,549	3,729
Net difference between projected and actual earnings	87,758	337,615
Contributions subsequent to measurement date		1,119,113
Total	<u>\$ 140,857</u>	<u>\$ 1,713,449</u>

Amounts currently reported as deferred outflows of resources and deferred inflows of resources related to pensions, excluding contributions made subsequent to the measurement date, will be recognized in pension expense as follows:

Year ended December 31:

2019	\$ 116,656
2020	85,165
2021	78,748
2022	107,998
2023	20,402
Thereafter	44,510

**NOTE 10. EAST HARRIS COUNTY EMERGENCY SERVICES JOINT POWERS BOARD**

On May 1, 2015, the District entered into an agreement with Harris County Emergency Services District Nos. 2, 6, 12, and 60 (the "Participants"), to provide for the construction and operation of a joint integrated, emergency communications system to serve the Participants and potentially other emergency service providers. This agreement was amended October 3, 2018. The Participants reaffirm the creation of the East Harris County Emergency Services Joint Powers Board (the "Joint Powers Board") which will have the functions, powers, authority, rights and duties authorized by law of the State of Texas and this agreement. The provisions of this Agreement with respect to the Joint Powers Board supersede any prior contract. The purpose of the Joint Powers Board is to (1) supervise the performance of this agreement, (2) provide fire suppression, emergency response, and emergency medical services dispatch services to the Participants, and (3) provide, acquire, construct, improve, enlarge, extend, modify, maintain, repair, and operate the Dispatch Center. The Participants are tenants in common of the Center and retain legal title, including the land, buildings, equipment, related appurtenances, rights-of-way, and easements.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**DECEMBER 31, 2019**

**NOTE 10. EAST HARRIS COUNTY EMERGENCY SERVICES JOINT POWERS BOARD (Continued)**

Each Participant agrees to provide its share of costs related to construction and operation of the Center. Each Participant agrees to deposit into the Joint Powers Board's capital account, funds in the amounts of \$150,000 on May 15, 2015, and \$400,000 on January 15, 2016 and January 15, 2017 to pay costs related to the design and construction of the Center. These amounts are estimates and dependent upon the actual costs of design and construction of the Center. The participants are required to make operating advances on a semi-annual basis in January and July. At the end of ECOM's fiscal year a "true-up" reconciliation of the operating account will be prepared to reflect actual expenses paid. Differences will be transferred into each Participant's reserve account for future use. The Districts share of actual expenses for the current year are \$386,033.

The Center is located on property previously owned by the District. The Joint Powers Board obtained an independent appraisal of the value of the site, and based on that appraisal, the cost of the site was divided between the participants in proportion to their ownership interest. The total appraised value of the site was credited to the District as part of its share of the cost to construct the Center. The appraisal value of the site was determined to be \$295,000 and the District deeded the site to the Joint Powers Board in March 2016. During the current year, the District received \$10,612 as a refund after the Joint Powers Board performed a true up of actual construction costs.

The Joint Powers Board will operate and maintain the Center in accordance with the regulations, guidelines and standards of the National Emergency Number Association and the Association of Public-Safety Communications Officials. The Joint Powers Board will bill each Participant monthly. The operating expenses will be divided between two components, fixed and variable costs. For the first partial year and first full year of operation of the center, all costs will be allocated according to ownership interest. Thereafter, all fixed costs will be according to ownership interest and variable costs will be according to call volume.

The term of the agreement is 30 years from the date of the Agreement and from year to year thereafter unless terminated by at least six months written notice to all parties. A party may withdraw from this contract through a vote of its governing body, provided that it has notified the Joint Powers Board of such action in writing at least 180 days before the Participants intended withdrawal date.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**NOTES TO THE FINANCIAL STATEMENTS**  
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**NOTE 11. GRANT REVENUES**

During the current year, the District received \$122,537 of Federal Emergency Management Agency funding through the Texas Department of Public Safety for costs related to Hurricane Harvey.

**NOTE 12. PRIOR PERIOD ADJUSTMENT**

During prior years, the estimate of the allowance for doubtful accounts related to EMS Services Receivable was understated. This change in estimate resulted in an overstatement of revenue. The effect of this adjustment is as follow:

Net Position - January 1, 2019	\$ 33,710,823
Effect of Adjustments	<u>(2,024,130)</u>
Net Position - January 1, 2019, As Adjusted	<u>\$ 31,686,693</u>
Fund Balance - January 1, 2019	\$ 20,425,860
Effect of Adjustment	<u>(2,024,130)</u>
Fund Balance - January 1, 2019, As Adjusted	<u>\$ 18,401,730</u>

**NOTE 13. UNCERTAINTIES**

On March 11, 2020, the World Health Organization declared the COVID-19 virus a global pandemic. As a result, economic uncertainties have arisen which could have an impact on the operations of the District. The District is carefully monitoring the situation and evaluating its options during this time. No adjustments have been made to these financial statements as a result of this uncertainty, as the potential financial impact of this pandemic is unknown at this time.



**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**

**REQUIRED SUPPLEMENTARY INFORMATION**

**DECEMBER 31, 2019**

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
<b>REVENUES</b>				
Property Taxes	\$ 2,775,000	\$ 2,775,000	\$ 2,735,050	\$ (39,950)
Sales Tax Receipts	7,500,000	7,500,000	7,568,870	68,870
Fire and EMS Services			1,213,734	1,213,734
Penalty and Interest			31,437	31,437
Grant Revenues			122,537	122,537
Investment Revenues	200,000	200,000	402,416	202,416
Donations			6,000	6,000
Miscellaneous Revenues			21,554	21,554
<b>TOTAL REVENUES</b>	<u>\$ 10,475,000</u>	<u>\$ 10,475,000</u>	<u>\$ 12,101,598</u>	<u>\$ 1,626,598</u>
<b>EXPENDITURES</b>				
Service Operations:				
Appraisal District Fees	\$ 22,000	\$ 22,000	\$ 19,796	\$ 2,204
Auditing Fees	22,000	22,000	27,300	(5,300)
Billings and Collections	139,200	139,200	176,692	(37,492)
Bookkeeping Fees	20,000	20,000	11,093	8,907
Building Maintenance and Supplies	45,681	45,681	91,407	(45,726)
Commissioner Fees	22,500	22,500	22,350	150
Communications	45,000	45,000	49,900	(4,900)
Contract Services	84,590	84,590	53,888	30,702
Dispatch Fees	400,000	400,000	386,033	13,967
Dues and Fees	11,025	11,025	7,561	3,464
EMS Supplies	107,500	107,500	163,000	(55,500)
Equipment Maintenance	136,422	136,422	196,322	(59,900)
Fleet Maintenance	76,614	76,614	113,758	(37,144)
Fuel	70,000	70,000	62,241	7,759
Human Resources	81,600	81,600	86,312	(4,712)
Insurance	224,000	224,000	150,724	73,276
Legal Fees - General	50,000	50,000	64,444	(14,444)
Legal Fees - Delinquent Tax Collections	7,500	7,500	1,261	6,239
Office and Computers	57,936	57,936	34,176	23,760
Salaries and Benefits	6,417,538	6,417,538	6,578,314	(160,776)
Tax Assessor/Collector Fees			21,195	(21,195)
Training	91,871	91,871	66,566	25,305
Uniforms	38,650	38,650	37,753	897
Utilities	25,100	25,100	53,041	(27,941)
Other	190,000	190,000	72,480	117,520
Capital Outlay	<u>1,281,665</u>	<u>2,555,330</u>	<u>1,549,243</u>	<u>1,006,087</u>
<b>TOTAL EXPENDITURES</b>	<u>\$ 9,668,392</u>	<u>\$ 10,942,057</u>	<u>\$ 10,096,850</u>	<u>\$ 845,207</u>

See accompanying independent auditor's report.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
<b>NET CHANGE IN FUND BALANCE</b>	\$ 806,608	\$ (467,057)	\$ 2,004,748	\$ 2,471,805
<b>FUND BALANCE - JANUARY 1, 2019</b>	<u>18,401,730</u>	<u>18,401,730</u>	<u>18,401,730</u>	<u>                    </u>
<b>FUND BALANCE - DECEMBER 31, 2019</b>	<u>\$ 19,208,338</u>	<u>\$ 17,934,673</u>	<u>\$ 20,406,478</u>	<u>\$ 2,471,805</u>

See accompanying independent auditor's report.

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**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**

	Year Ended December 31, 2018	Year Ended December 31, 2017
<b>Total Pension Liability</b>		
Service cost	\$ 551,060	\$ 485,832
Interest on total pension liability	316,671	242,546
Effect of plan changes		
Effect of assumptions changes or inputs		(31,563)
Effect of economic/demographic (gains) or losses	31,102	185,225
Benefit payments/refunds of contributions	(58,692)	(6,600)
Net change in total pension liability	\$ 840,141	\$ 875,440
Total pension liability, beginning	3,387,241	2,511,801
Total pension liability, ending (a)	<u>\$ 4,227,382</u>	<u>\$ 3,387,241</u>
<b>Fiduciary Net Position</b>		
Employer contributions	\$ 380,642	\$ 361,471
Member contributions	293,132	278,055
Investment income net of investment expenses	(58,286)	372,955
Benefit payments/refunds of contributions	(58,692)	(6,600)
Administrative expenses	(3,269)	(2,325)
Other	18,677	8,460
Net change in plan fiduciary net position	\$ 572,204	\$ 1,012,016
Fiduciary net position, beginning	3,497,366	2,485,350
Fiduciary net position, ending (b)	<u>\$ 4,069,570</u>	<u>\$ 3,497,366</u>
<b>Net Pension Liability/(Asset), Ending = (a) - (b)</b>	<u>\$ 157,812</u>	<u>\$ (110,125)</u>
<b>Fiduciary net position as a percentage of the total pension liability</b>	96.27%	103.25%
<b>Pensionable covered payroll</b>	\$ 4,187,601	\$ 3,972,215
<b>Net pension liability as a percentage of covered employee payroll</b>	3.77%	-2.77%

See accompanying independent auditor's report.

Year Ended December 31, 2016	Year Ended December 31, 2015	Year Ended December 31, 2014
\$ 489,797	\$ 434,336	\$ 380,980
167,849	130,879	86,913
	(109,661)	
	6,713	
38,683	(51,390)	128,489
<u>(32,590)</u>	<u>(31,662)</u>	<u>(26,972)</u>
\$ 663,739	\$ 379,215	\$ 569,410
<u>1,848,062</u>	<u>1,468,847</u>	<u>899,437</u>
<u>\$ 2,511,801</u>	<u>\$ 1,848,062</u>	<u>\$ 1,468,847</u>
\$ 313,731	\$ 295,378	\$ 254,523
241,332	227,214	195,787
134,780	(29,875)	58,246
(32,591)	(31,662)	(26,972)
(1,464)	(1,141)	(846)
<u>48,876</u>	<u>(156)</u>	<u>(400)</u>
\$ 704,664	\$ 459,758	\$ 480,338
<u>1,780,686</u>	<u>1,320,928</u>	<u>840,590</u>
<u>\$ 2,485,350</u>	<u>\$ 1,780,686</u>	<u>\$ 1,320,928</u>
<u>\$ 26,451</u>	<u>\$ 67,376</u>	<u>\$ 147,919</u>
98.95%	96.35%	89.93%
\$ 3,447,595	\$ 3,245,919	\$ 2,796,962
0.77%	2.08%	5.29%

See accompanying independent auditor's report.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**SCHEDULE OF DISTRICT CONTRIBUTIONS**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**

<u>Year Ending December 31</u>	<u>Actuarially Determined Contribution</u>	<u>Actual Employer Contribution (1)</u>	<u>Contribution Deficiency (Excess)</u>	<u>Pensionable Covered Payroll (2)</u>	<u>Actual Contribution as a Percentage of Covered Payroll</u>
2012	\$ 204,035	\$ 204,035	\$ -0-	\$ 2,242,156	9.10%
2013	\$ 229,503	\$ 229,503	\$ -0-	\$ 2,522,016	9.10%
2014	\$ 222,918	\$ 254,523	\$ (31,605)	\$ 2,796,962	9.10%
2015	\$ 258,375	\$ 295,378	\$ (37,003)	\$ 3,245,919	9.10%
2016	\$ 276,842	\$ 313,731	\$ (36,889)	\$ 3,447,595	9.10%
2017	\$ 295,930	\$ 361,471	\$ (65,541)	\$ 3,972,215	9.10%
2018	\$ 314,489	\$ 380,642	\$ (66,153)	\$ 4,187,601	9.09%

(1) TCDRS calculates actuarially determined contributions on a calendar year basis.

(2) Payroll is calculated based on contributions as reported to TCDRS.

See accompanying independent auditor's report.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**NOTES TO SCHEDULE OF DISTRICT CONTRIBUTIONS**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**

**Valuation Date:** Actuarially determined contribution rates are calculated as of December 31, two years prior to the end of the fiscal year in which the contributions are reported.

**Methods and Assumptions Used to Determine Contribution Rates:**

Actuarial Cost Method	Entry Age
Amortization Method	Level percentage of payroll, closed
Remaining Amortization Period	3.7 years (based on contribution rate calculated in 12/31/2018 valuation)
Asset Valuation Method	5-year smoothed market
Inflation	2.75%
Salary Increases	Varies by age and service. 4.9% average over career including inflation.
Investment Rate of Return	8.00%, net of administrative and investment expenses, including inflation
Retirement Age	Members who are eligible for service retirement are assumed to commence receiving benefit payments based on age. The average age at service retirement for recent retirees is 61.
Mortality	130% of the RP-2014 Healthy Annuitant Mortality Table for males and 110% of the RP-2014 Healthy Annuitant Table for females, both projected with 110% of the MP-2014 Ultimate scale after 2014.
Change in Assumptions and Methods Reflected in the Schedule of Employer Contributions*	2015: New Inflation, mortality and other assumptions were reflected. 2017: New mortality assumptions were reflected.
Changes in Plan Provisions Reflected in the Schedule of Employer Contributions*	2015: No changes in plan provisions were reflected in the Schedule. 2016: No changes in plan provisions were reflected in the Schedule. 2017: New Annuity Purchase Rates were reflected for benefits earned after 2017. 2018: No changes in plan provisions were reflected in the Schedule.

\* Only changes that affect the benefit amount and that are effective 2015 and later are shown in the Notes to the Schedule.

See accompanying independent auditor's report.



**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**

**SUPPLEMENTARY INFORMATION**

**REQUIRED BY HARRIS COUNTY**

**DECEMBER 31, 2019**

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**LISTING OF THE NUMBER OF EMERGENCY**  
**RESPONSES MADE WITHIN AND OUTSIDE THE DISTRICT**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**  
**(UNAUDITED)**

Number of Emergency Responses Made Within the District	5,011
Number of Emergency Responses Made Outside of the District	<u>367</u>
Total Emergency Responses	<u><u>5,378</u></u>

See accompanying independent auditor's report.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**SCHEDULE OF INSURANCE AND BONDING COVERAGE**  
**DECEMBER 31, 2019**

Type of Coverage	From To	Amount of Coverage	Insurer/Name
POSITION SCHEDULE BOND Treasurer	12/15/19 12/15/20	\$ 100,000	American Alternative Insurance Corporation
PUBLIC EMPLOYEE DISHONESTY BOND Crime Limit	12/15/19 12/15/20	\$ 100,000	American Alternative Insurance Corporation
GENERAL LIABILITY General Aggregate Per Occurrence	12/15/19 12/15/20	\$ 3,000,000 1,000,000	American Alternative Insurance Corporation
MANAGEMENT LIABILITY Aggregate Each Claim	12/15/19 12/15/20	\$ 3,000,000 1,000,000	American Alternative Insurance Corporation
EXCESS LIABILITY Aggregate Each Occurrence	12/15/19 12/15/20	\$ 2,000,000 1,000,000	American Alternative Insurance Corporation
COMMERCIAL AUTO Combined Single Limit Liability (Includes agreed-value physical damage)	12/15/19 12/15/20	\$ 1,000,000	American Alternative Insurance Corporation
WORKER'S COMPENSATION Bodily Injury by Accident Bodily Injury by Disease Disease Policy Limit	12/15/19 12/15/20	\$ 1,000,000 1,000,000 1,000,000	Texas Mutual Insurance Company
PROPERTY LIABILITY Buildings Contents Deductible	12/15/19 12/15/20	\$ 8,172,511 646,516 1,000	American Alternative Insurance Corporation
PORTABLE EQUIPMENT Deductible	12/15/19 12/15/20	Blanket Replacement Cost \$ 500	American Alternative Insurance Corporation

See accompanying independent auditor's report.

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**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**

**OTHER SUPPLEMENTARY INFORMATION**

**DECEMBER 31, 2019**

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**TAXES LEVIED AND RECEIVABLE**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**

	<u>Maintenance Taxes</u>	
TAXES RECEIVABLE - JANUARY 1, 2019	\$ 2,317,363	
Adjustments to Beginning Balance	<u>33,377</u>	\$ 2,350,740
Original 2019 Tax Levy	\$ 2,696,264	
Adjustment to 2019 Tax Levy	<u>144,525</u>	<u>2,840,789</u>
TOTAL TO BE ACCOUNTED FOR		\$ 5,191,529
TAX COLLECTIONS:		
Prior Years	\$ 2,273,620	
Current Year	<u>572,623</u>	<u>2,846,243</u>
TAXES RECEIVABLE - DECEMBER 31, 2019		<u>\$ 2,345,286</u>
TAXES RECEIVABLE BY YEAR:		
2019		\$ 2,268,166
2018		25,758
2017		9,032
2016		5,613
2015		6,518
2014		3,601
2013		6,982
2012		6,663
2011		2,629
2010		2,353
2009		2,644
2008		2,892
2007		694
2006		542
2005		481
2004		430
2003		<u>288</u>
TOTAL		<u>\$ 2,345,286</u>

See accompanying independent auditor's report.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**TAXES LEVIED AND RECEIVABLE**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
PROPERTY				
VALUATIONS	<u>\$ 5,680,945,326</u>	<u>\$ 5,290,107,452</u>	<u>\$ 4,657,335,515</u>	<u>\$ 5,061,428,803</u>
TAX RATES PER \$100				
VALUATION	<u>\$ 0.050000</u>	<u>\$ 0.050000</u>	<u>\$ 0.048500</u>	<u>\$ 0.049700</u>
ADJUSTED TAX LEVY*	<u>\$ 2,840,789</u>	<u>\$ 2,645,475</u>	<u>\$ 2,258,953</u>	<u>\$ 2,515,926</u>
PERCENTAGE OF TAXES COLLECTED TO TAXES LEVIED	<u>20.16 %</u>	<u>99.03 %</u>	<u>99.60 %</u>	<u>99.78 %</u>

\* Based upon the adjusted tax levy at the time of the audit for the fiscal year in which the tax was levied.

See accompanying independent auditor's report.

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**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**COMPARATIVE SCHEDULE OF REVENUES AND EXPENDITURES**  
**GENERAL FUND – FIVE YEARS**

	Amounts		
	2019	2018	2017
<b>REVENUES</b>			
Property Taxes	\$ 2,735,050	\$ 2,379,563	\$ 2,413,289
Sales Tax Receipts	7,568,870	8,057,088	6,957,781
Fire and EMS Services	1,213,734	2,941,821	2,582,970
Penalty and Interest	31,437	62,509	32,601
Grant Revenues	122,537		
Investment Revenues	402,416	255,350	105,184
Donations	6,000	2,250	2,000
Miscellaneous Revenues	21,554	17,016	9,429
<b>TOTAL REVENUES</b>	<b>\$ 12,101,598</b>	<b>\$ 13,715,597</b>	<b>\$ 12,103,254</b>
<b>EXPENDITURES</b>			
Service Operations:			
Appraisal District Fees	\$ 19,796	\$ 17,698	\$ 18,200
Auditing Fees	27,300	22,100	21,300
Billings and Collections	176,692	291,491	279,497
Bookkeeping Fees	11,093	11,708	12,429
Building Maintenance and Supplies	91,407	49,100	35,931
Commissioner Fees	22,350	19,800	10,550
Communications	49,900	173,353	43,196
Contract Services	53,888	54,649	27,783
Dispatch Fees	386,033	389,099	75,942
Dues and Fees	7,561	10,897	6,816
EMS Supplies	163,000	246,348	141,668
East Harris County Emergency Services Joint Powers Board			30,000
Engineering			
Equipment Maintenance	196,322	217,791	120,702
Fleet Maintenance	113,758	80,898	84,649
Fuel	62,241	83,592	51,143
Human Resources	86,312	92,852	62,541
Insurance	150,724	166,261	180,225
Lease - Office Space			22,000
Legal Fees - General	64,444	64,178	65,314
Legal Fees - Delinquent Tax Collections	1,261	15,517	8,370
Office and Computers	34,176	38,511	57,048
Salaries and Benefits	6,578,314	5,084,382	4,792,655
Tax Assessor/Collector Fees	21,195	20,759	17,674
Training	66,566	34,590	34,560
Uniforms	37,753	59,404	27,526

See accompanying independent auditor's report.

		Percentage of Total Revenues				
2016	2015	2019	2018	2017	2016	2015
\$ 2,396,364	\$ 2,192,826	22.6 %	17.3 %	19.9 %	21.7 %	24.0 %
5,389,165	5,417,288	62.6	58.7	57.5	48.9	59.3
3,139,350	1,468,737	10.0	21.5	21.3	28.5	16.1
36,263	28,725	0.3	0.5	0.3	0.3	0.3
		1.0				
45,063	7,769	3.3	1.9	0.9	0.4	0.1
10,509	7,955				0.1	0.1
14,251	6,817	0.2	0.1	0.1	0.1	0.1
\$ 11,030,965	\$ 9,130,117	100.0 %	100.0 %	100.0 %	100.0 %	100.0 %
\$ 18,610	\$ 18,370	0.2 %	%	0.1 %	0.2 %	0.2 %
17,000	16,000	0.2	0.2	0.2	0.2	0.2
271,786	151,587	1.5	2.1	2.3	2.5	1.7
22,483	18,731	0.1	0.1	0.1	0.2	0.2
38,550	37,109	0.8	0.4	0.3	0.3	0.4
6,350	6,000	0.2	0.1	0.1	0.1	0.1
41,894	40,809	0.4	1.3	0.4	0.4	0.4
27,491	25,478	0.4	0.4	0.2	0.2	0.3
63,074	71,208	3.2	2.8	0.6	0.6	0.8
7,617	11,640	0.1	0.1	0.1	0.1	0.1
133,204	127,330	1.3	1.8	1.2	1.2	1.4
				0.2		
	1,300					
126,888	157,876	1.6	1.6	1.0	1.2	1.7
75,978	90,426	0.9	0.6	0.7	0.7	1.0
34,207	49,265	0.5	0.6	0.4	0.3	0.5
42,456	14,469	0.7	0.7	0.5	0.4	0.2
141,019	152,182	1.2	1.2	1.5	1.3	1.7
2,000				0.2		
59,482	62,133	0.5	0.5	0.5	0.5	0.7
11,101	9,597		0.1	0.1	0.1	0.1
39,407	46,534	0.3	0.3	0.5	0.4	0.5
4,152,038	3,905,844	54.4	37.1	39.6	37.6	42.8
22,699	18,296	0.2	0.2	0.1	0.2	0.2
34,511	38,685	0.6	0.3	0.3	0.3	0.4
25,227	34,263	0.3	0.4	0.2	0.2	0.4

See accompanying independent auditor's report.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**COMPARATIVE SCHEDULE OF REVENUES AND EXPENDITURES**  
**GENERAL FUND – FIVE YEARS**

	Amounts		
	2019	2018	2017
<b>EXPENDITURES (Continued)</b>			
Utilities	\$ 53,041	\$ 77,299	\$ 69,627
Other	72,480	67,079	34,085
Capital Outlay	1,549,243	1,146,671	6,322,641
Debt Service:			
Lease Principal		49,057	47,628
Lease Interest		1,472	2,901
<b>TOTAL EXPENDITURES</b>	<u>\$ 10,096,850</u>	<u>\$ 8,586,556</u>	<u>\$ 12,704,601</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<u>\$ 2,004,748</u>	<u>\$ 5,129,041</u>	<u>\$ (601,347)</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Capital Lease Proceeds	\$	\$	\$ 96,685
Sale of Assets		34,510	48,738
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>\$ - 0 -</u>	<u>\$ 34,510</u>	<u>\$ 145,423</u>
<b>NET CHANGE IN FUND BALANCE</b>	\$ 2,004,748	\$ 5,163,551	\$ (455,924)
<b>PRIOR PERIOD ADJUSTMENTS</b>		(833,099)	(257,938)
<b>BEGINNING FUND BALANCE</b>	<u>18,401,730</u>	<u>14,071,278</u>	<u>14,785,140</u>
<b>ENDING FUND BALANCE</b>	<u><u>\$ 20,406,478</u></u>	<u><u>\$ 18,401,730</u></u>	<u><u>\$ 14,071,278</u></u>

See accompanying independent auditor's report.

		Percentage of Total Revenues				
2016	2015	2019	2018	2017	2016	2015
\$ 59,412	\$ 48,072	0.4 %	0.6 %	0.6 %	0.5 %	0.5 %
45,351	36,232	0.6	0.5	0.3	0.4	0.4
2,046,888	430,967	12.8	8.4	52.2	18.6	4.7
			0.4	0.4		
<u>\$ 7,566,723</u>	<u>\$ 5,620,403</u>	<u>83.4 %</u>	<u>62.8 %</u>	<u>104.9 %</u>	<u>68.7 %</u>	<u>61.6 %</u>
<u>\$ 3,464,242</u>	<u>\$ 3,509,714</u>	<u>16.6 %</u>	<u>37.2 %</u>	<u>(4.9) %</u>	<u>31.3 %</u>	<u>38.4 %</u>
\$	\$					
<u>311,100</u>						
\$ 311,100	\$ - 0 -					
\$ 3,775,342	\$ 3,509,714					
(933,033)	111,050					
<u>11,942,891</u>	<u>8,433,177</u>					
<u>\$ 14,785,200</u>	<u>\$ 12,053,941</u>					

See accompanying independent auditor's report.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**BOARD OF COMMISSIONERS AND CONSULTANTS**  
**DECEMBER 31, 2019**

District Mailing Address - Harris County Emergency Services District No. 50  
c/o Smith, Murdaugh, Little & Bonham, L.L.P.  
2727 Allen Parkway, Suite 1100  
Houston, Texas 77019

District Telephone Number - (713) 652-6500

Commissioners	Term of Office (Appointed or Elected)	Fees of Office for the year ended December 31, 2019	Expense Reimbursements for the year ended December 31, 2019	Title
Jim E. Owens	05/18 05/22 (Elected)	\$ 5,250	\$ -0-	President
Benjamin Ballew	05/16 05/20 (Elected)	\$ 4,200	\$ -0-	Vice President
Brenda Biggers	05/18 05/22 (Elected)	\$ 3,450	\$ -0-	Secretary
Eric Stricklin	05/16 05/20 (Elected)	\$ 4,500	\$ -0-	Treasurer
Judith Brannon	05/18 05/22 (Elected)	\$ 4,200	\$ -0-	Commissioner

The limit on fees of office that a Commissioner may receive during a year is set by the Health and Safety Code-Chapter 775. Effective September 1, 2017, a Commissioner is entitled to receive compensation in the same manner and amount as are provided by Section 49.060 of the Texas Water Code, currently \$7,200 per fiscal year. The above fees of office and expense reimbursements are the amounts paid to a Commissioner during the District's current fiscal year.

See accompanying independent auditor's report.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**BOARD OF COMMISSIONERS AND CONSULTANTS**  
**DECEMBER 31, 2019**

<b>Consultants:</b>	<u>Date Hired</u>	<u>Fees for the year ended December 31, 2019*</u>	<u>Title</u>
Smith, Murdaugh, Little & Bonham, L.L.P.	09/08/03	\$ 55,857	Attorney
McCall Gibson Swedlund Barfoot PLLC	12/01/14	\$ 27,300	Auditor
Municipal Business Services, Inc.	10/06/03	\$ 11,093	Bookkeeper
Linebarger Goggan Blair & Sampson, LLP	02/08/11	\$ 1,261	Delinquent Tax Attorney
Bob Ideus		\$ -0-	Investment Officer
Harris County Tax Assessor/Collector	Legislative Action	\$ 21,195	Tax Assessor/ Collector

\* Accrual basis

See accompanying independent auditor's report.

# McCALL GIBSON SWEDLUND BARFOOT PLLC

Certified Public Accountants

13100 Wortham Center Drive  
Suite 235  
Houston, Texas 77065-5610  
(713) 462-0341  
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July 6, 2020

Board of Directors  
Harris County Emergency Services  
District No. 50

We have audited the financial statements of the governmental activities and each major fund of Harris County Emergency Services District No. 50 (the "District") for the year ended December 31, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated December 5, 2016 and continuance letter dated December 2, 2019. Professional standards also require that we communicate to you the following information related to our audit. For the purposes of this letter, the term "management" refers to the Board of Directors and/or District consultants.

## Significant Audit Findings

### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. Significant accounting policies used by the District, including new accounting policies, if any, that have been adopted and implemented during the current fiscal year, are discussed in Note 2. We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period. The financial statement disclosures are neutral, consistent, and clear.

Accounting estimates are an integral part of the financial statements and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the District's financial statements were management's estimate of depreciable lives of capital assets. Depreciation of infrastructure assets is based on industry wide accepted estimated useful lives taken on a straight-line basis. We evaluated the key factors and assumptions used to develop these estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The District's bookkeeper will be provided with all such adjustments.

### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated July 6, 2020.

*Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We were engaged to perform the following non-attest services for the District: (1) preparation of financial statements and related notes and schedules in conformity with accounting principles generally accepted in the United States of America and (2) preparation of capital assets and due to developer schedules. These services were performed based on information provided by you. We performed these services in accordance with applicable professional standards. The non-attest services we performed are limited to those specifically defined and did not result in assuming management responsibilities.

We applied certain limited procedures to the Management's Discussion and Analysis and the budgetary comparison schedule for the General Fund, which are required supplementary information ("RSI") that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on supplementary information required by Harris County, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the use of the Board of Directors of the District and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,



# **McCALL GIBSON SWEDLUND BARFOOT PLLC**

*Certified Public Accountants*

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Suite 235  
Houston, Texas 77065-5610  
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July 6, 2020

Board of Commissioners  
Harris County Emergency  
Services District No. 50  
Harris County, Texas

In planning and performing our audit of the financial statements of Harris County Emergency Services District No. 50 (the "District") as of and for the year ended December 31, 2019, in accordance with auditing standards generally accepted in the United States of America, we considered the District's internal control over financial reporting ("internal control") as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements of the District's financial statements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Last year, and again this year, we observed the following matters that we consider to be material weaknesses.

## **Material Weaknesses**

The District's management consists of an elected Board of Commissioners ("Commissioners"). Day-to-day operations are performed by private entities ("Consultants") under contract with the District and the District Administrator. The Commissioners supervise the performance of the Consultants and the District Administrator. The Consultants and the District Administrator can be part of the District's system of internal control; however, they are not members of management. Ultimately, the Commissioners are responsible for the design and implementation of the system of internal control.

The accounting function of the District does not include the preparation of financial statements complete with footnotes in accordance with generally accepted accounting principles. Accordingly, the District has not established internal controls over the preparation of its financial statements. This condition is considered to be a material weakness of the District's system of internal control.

While performing the audit, we prepared various calculations needed to present the financial statements on the government-wide basis of accounting. Management's reliance upon the auditor to detect and make these necessary adjustments is considered to be a material weakness in internal control.

### **Material Weaknesses (Continued)**

Management relies on the auditor to prepare the capital asset and depreciation schedules and post adjustments related to the presentation of the capital assets in the government-wide financial statements. Management's reliance on the auditor to perform this function is considered to be a material weakness in the system of internal control.

We made various adjustments to the fund financial statements that were necessary for them to be fairly presented, in all material respects, in conformity with generally accepted accounting principles. Most of the adjustments were related to the recognition of cash in the bank; receivables, revenues and collection costs related to property taxes; accounts payable; accrued payroll costs; receivables and revenues for fire and EMS service billings; a receivable from East Harris County Emergency Services Joint Powers Board; prepaid costs; debt service payments; and capital outlay. Management's reliance on the auditor to detect and make these necessary adjustments is considered to be a material weakness in internal control.

Auditing standards do not make exceptions for reporting deficiencies that are adequately mitigated with nonaudit services rendered by the auditor or deficiencies for which the remedy would be cost prohibitive.

We agree with the objective of auditing standards to inform an organization of all the conditions in its internal control that interfere with its ability to record financial data reliably and issue financial statements free of material misstatement. Communication of the material weaknesses above helps to emphasize that the responsibility for financial reporting rests entirely with the organization and not the auditor.

### **Significant Deficiencies**

During the prior audit, we requested depository pledge agreements for Woodforest National Bank and Central Bank. The depository pledge agreements could not be located. Once again, we requested depository pledge agreements for these banks. If the depository pledge agreements for these banks cannot be located, we recommend that the District enter into new agreements with these banks before depositing funds more than federal depository insurance to perfect the District's claim to any securities pledged to cover the District's bank balances.

### **Management's Response**

The Commissioners are elected by the general population and are not required to have governmental accounting expertise. The Board engages consultants who possess industry knowledge and expertise to provide financial and legal services. Based on the auditor's unmodified opinion and after reading the financial statements, the Commissioners believe the financial statements to be materially correct. The Commissioners do not feel that the addition of an employee or another consultant to oversee the annual financial reporting process is necessary nor would it be cost effective.

### **Conclusion**

Management's written response to the material weaknesses identified in our audit has not been subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, we express no opinion on it.

This communication is intended solely for the information and use of the Board of Commissioners and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 50**  
**HARRIS COUNTY, TEXAS**  
**JULY 6, 2020**

McCall Gibson Swedlund Barfoot PLLC  
Certified Public Accountants  
13100 Wortham Center Drive, Suite 235  
Houston, Texas 77065-5610

Ladies and Gentlemen:

This representation letter is provided in connection with your audit of the financial statements of Harris Emergency Services District No. 50 (the "District"), which comprise the respective financial position of the governmental activities and major fund as of December 31, 2019, and the respective changes in financial position for the year then ended, and the related notes to the financial statements, for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of July 6, 2020, the following representations made to you during your audit.

**Financial Statements**

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated December 5, 2016, including our responsibility for the preparation and fair presentation of the financial statements and for preparation of the supplementary information in accordance with the applicable criteria.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates are reasonable.
- 6) Related party relationships and transactions, if any, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- 7) Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements.

- 8) We are in agreement with the adjusting journal entries you have proposed, and they have been posted to the accounts.
- 9) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 10) Guarantees, whether written or oral, under which the District is contingently liable, if any, have been properly recorded or disclosed.

**Information Provided**

- 11) We have provided you with:
  - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
  - b) Additional information that you have requested from us for the purpose of the audit.
  - c) Unrestricted access to persons within the District from whom you determined it necessary to obtain audit evidence.
  - d) Minutes of the meetings of the District or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 12) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 13) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 14) We have no knowledge of any fraud or suspected fraud that affects the District and involves:
  - a) Management,
  - b) Employees who have significant roles in internal control, or
  - c) Others where the fraud could have a material effect on the financial statements.
- 15) We have no knowledge of any allegations of fraud or suspected fraud affecting the District's financial statements communicated by employees, former employees, regulators, or others.
- 16) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 17) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 18) We have disclosed to you the identity of the District's related parties and all the related party relationships and transactions of which we are aware.

**Government—specific**

- 19) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.

- 20) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 21) The District has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.
- 22) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives, including legal and contractual provisions for reporting specific activities in separate funds.
- 23) There are no violations or possible violations of laws and regulations, provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 24) As part of your audit, you assisted with preparation of the financial statements and related notes. We acknowledge our responsibility as it relates to those nonaudit services, including that we assume all management responsibilities; oversee the services by designating an individual who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved and accepted responsibility for those financial statements and related notes.
- 25) The District has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral, except as disclosed in the basic financial statements.
- 26) The District has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 27) We have followed all applicable laws and regulations in adopting, approving, and amending budgets.
- 28) The financial statements include all component units as well as joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations, if applicable.
- 29) The financial statements properly classify all funds and activities, in accordance with GASB Statement No. 34.
- 30) All funds that meet the quantitative criteria for presentation as major are identified and presented as such. The District has one fund which is a major fund.
- 31) Components of net position (net investment in capital assets; restricted; and unrestricted), and components of fund balance (nonspendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
- 32) Provisions for uncollectible receivables have been properly identified and recorded.
- 33) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.

- 34) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 35) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 36) Deposits and investment securities are properly classified as to risk and are properly disclosed.
- 37) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated.
- 38) We have appropriately disclosed the District's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.
- 39) We are following our established accounting policy regarding which resources (that is, restricted, committed, assigned, or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available. That policy determines the fund balance classifications for financial reporting purposes.
- 40) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.
- 41) With respect to the supplementary information required by Harris County and other supplementary information presented by the District:
  - a) We acknowledge our responsibility for presenting the supplementary information required by Harris County in accordance with the County's requirements, and we believe this supplementary information, including its form and content, is fairly presented in accordance with the County's requirements.
  - b) We acknowledge our responsibility for presenting the other supplementary information and we believe this supplementary information, including its form and content, is fairly presented in accordance with our criteria.
  - c) The methods of measurement and presentation of this information have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.
  - d) If this supplementary information is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date we issue the supplementary information and the auditor's report thereon.

**HARRIS COUNTY EMERGENCY  
SERVICES DISTRICT NO. 50**

Signatures of the Board of Commissioners

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D-007



# TML Health Renewal Notice and Benefit Verification Form

## Harris Co ESD #50

Original

Plan Year 2020-2021 (12 Months)

Rates are subject to change if there is any legislation passed during the plan year affecting benefits.  
Supplemental benefits cannot be accessed without accessing the TML Health Medical Benefit Plan.  
This renewal notice contains proprietary and confidential information of TML Health.

### Medical

#### Employer Group Medical Plan

<u>Plan</u>	<u>Benefit</u> <u>Percent</u>	<u>In Net</u> <u>Ded</u>	<u>Out Net</u> <u>Ded</u>	<u>In Net</u> <u>OOP*</u>	<u>Office</u> <u>Visit</u>	<u>Rates</u>	<u>Current</u>	<u>New</u>
Copay-750-3K-Mac A	80/50	\$750	\$1500	\$3000	\$30	EE Only:	\$369.08	\$387.54
						EE + Spouse:	\$749.24	\$786.72
						EE + Child(ren):	\$649.60	\$682.10
						EE + Family:	\$1,088.78	\$1,143.24

\*In Network Deductible applies towards In Network OOP.

### Monthly Employer Contribution Amounts

TML Health requires 60% employer contribution toward employee medical – Minimum employer contribution is \$232.52

<u>Employer</u> <u>Contribution for</u> <u>Active Employees</u>	<u>Employee</u>		<u>Spouse</u>		<u>Child</u>		<u>Family</u>	
	<u>Amount</u>	<u>% of Rate</u>	<u>Amount</u>	<u>% of Rate</u>	<u>Amount</u>	<u>% of Rate</u>	<u>Amount</u>	<u>% of Rate</u>
	\$_____ or _____%		\$_____ or _____%		\$_____ or _____%		\$_____ or _____%	

### Dental III

<u>Rates</u>	<u>Current</u>	<u>New</u>
EE Only:	\$37.64	\$37.64
EE + Spouse:	\$77.26	\$77.26
EE + Child(ren):	\$81.22	\$81.22
EE + Family:	\$115.54	\$115.54

### Vision B

<u>Rates</u>	<u>Current</u>	<u>New</u>
EE Only:	\$9.00	\$9.00
EE + Family:	\$27.00	\$27.00

### Basic Life and AD&D: Plan 10 (\$25,000)

	<u>Current Rate</u>	<u>New Rate</u>
Life:	\$0.194	\$0.194
AD&D:	\$0.040	\$0.040



### Additional Employee Life and AD&D

<u>Age of Employee</u>	<u>Current Rate per \$1000</u>	<u>New Rate per \$1000</u>
Under 30	0.061	0.061
30 - 34	0.069	0.069
35 - 39	0.100	0.100
40 - 44	0.130	0.130
45 - 49	0.198	0.198
50 - 54	0.332	0.332
55 - 59	0.595	0.595
60 - 64	0.913	0.913
65 - 69	1.513	1.513
70 and over	2.431	2.431

### Dependent Life

No Dependent Life Coverage

### Voluntary AD&D

No Voluntary AD&D Coverage

### LTD

	<u>Current Rate</u>	<u>New Rate</u>		
	\$0.205	\$0.205		
Benefit: 60%	Maximum Benefit: \$6000		Benefit Period: To Age 65	Elimination Period: 90 days

### STD

	<u>Current Rate</u>	<u>New Rate</u>		
	\$0.182	\$0.182		
Benefit: 60%	Maximum Benefit: \$1000 week		Benefit Period: 13 weeks	Elimination Period: 7th day accident/7th day sickness

### Pre-65 Retiree Medical

No Pre-65 Retiree Medical Coverage

	<u>Employee</u>		<u>Spouse</u>		<u>Child</u>		<u>Family</u>	
<b>Employer Contribution for Pre-65 Retirees</b>	<b>Amount</b>	<b>% of Rate</b>	<b>Amount</b>	<b>% of Rate</b>	<b>Amount</b>	<b>% of Rate</b>	<b>Amount</b>	<b>% of Rate</b>
	\$ _____ or _____ %		\$ _____ or _____ %		\$ _____ or _____ %		\$ _____ or _____ %	

### Pre-65 Retiree Dental

No Pre-65 Retiree Dental Coverage

### Pre-65 Retiree Vision

No Pre-65 Retiree Vision Coverage

### Basic & Additional Retiree Life

No Basic & Additional Retiree Life Coverage

### Retiree Dependent Life

No Retiree Dependent Life Coverage

**Continuation of Coverage (Cobra)**

Yes

**Benefit Waiting Period**

90 days after date of hire

**Flex, HRA, HSA & RRA**

Flex Admin

HRA Admin

HSA Admin

RRA Admin

Yes

No

No

No

If employer accesses Flex and/or HRA, HSA or RRA, only one charge of \$3.70 per participant per month will be incurred.

**Signature Section**

The undersigned employer hereby acknowledges that for an employee to receive coverage, TML Health must receive enrollment information within thirty-one (31) days of the commencement of employment regardless of whether the Employer has a waiting or a waiting and orientation period. If an employee is not enrolled within thirty-one (31) days of hire, the employee cannot be added to the Plan until the next Open Enrollment period or a qualifying event occurs.

721572180

Tax ID Number

Authorized Signature

Date

Printed Name

Title

The entity named on this Rerate and Benefit Verification Form desires large claim information as specified in Article 21.49-15 of the Insurance Code in Section 2.(2), to be for individual claims that reach or exceed \$35,000 during the plan year. This information is considered confidential for purposes of Chapter 552 of the Local Government Code.

The rates are based on census information five months prior to plan year. If the census changes by more than 10%, TML Health reserves the right to revise rates due to census change and underwriting impact.

# Channelview Fire Department

## Summary of Activity

### July 6, 2020 ESD Meeting

#### 1) EMS Billing

#### Billing Summary YTD as of 7-1-2020

Total Incidents Billed	2,065
Balance	3,102,364
Refund	0.00
Write-offs	539,836

2020 Income YTD \$ 536,112.80

#### Aging Report As of 7-1-2020

Current	1,685,565
31-60	3,585,575
61-90	912,754
91-120	276,806
121-180	2,201,629
Over 180	1,140,153

- HR –
  - Fire Division – fully staffed
    - 2 resignations: new firefighter after 2<sup>nd</sup> shift and a senior firefighter took a position at Exxon.
    - 2 new employees pulled off of last testing list and are starting week of July 13<sup>th</sup>.
  - EMS Division – fully staffed with no changes
- Precinct 2 – The Channelview Community Plan:
  - Develop a shared vision for the future of Channelview
  - Identify infrastructure and community enhancing projects
  - Develop specific goals and strategies to implement the vision and projects
- Community Outreach
  - The department is now an AHA BLS training site
    - Community CPR
    - Facility CPR training
  - Pastor Kent headed up AED donations to local churches with AEDs
    - FD will train groups at each church that receives the AEDs
  - Order 750 doses of influenza vaccine for free flu shots

- CFD / CISD
  - Chief Adams is already coordinating with the lead nurse for CISD to setup Stop-The-Bleed training in August to all school employees.
  - All fire apparatuses have 4 sets of ballistic gear. D12 also carries a full set.
- Started spreading the word about the training track that will be available to the community.
- ISO rating
  - ISO will be onsite in August for the evaluation
  - Everything is prepared except for hydrant testing
  - We've engaged a consultant to test the hydrants and provide mapping for all hydrants in the water districts within ESD 50's boundaries.
- Car seat inspections
  - TCH and CFD had a 4-day training for Child Passenger Safety Inspection Class scheduled for car seat technicians, but due to COVID it was postponed. TCH has guaranteed a class later in the year to be scheduled.
  - TCH will host a drive-thru car seat inspection site at Station 3 for 2-hours each month once this class is completed. CFD will also be able to do periodic drive-up request to inspect car seats.
  - The certification is through Safe Kids Greater Houston.  
<https://safekidsgreaterhouston.org/>
- Coronavirus response
  - No positive crew member due to work exposure
  - Supplies
    - Masks are fully stocked
    - Cleaning supplies fully stocked
    - Plastic gowns fully stocked
    - Received new Clorox 360 disinfectant machine.

# Aging Summary Report by Current Payor (Aging Date)

HARRIS COUNTY ESD NO 50

Aging as of 7/2/2020

<u>Current Payor</u>	<u>Current</u>	<u>31-60</u>	<u>61-90</u>	<u>91-120</u>	<u>121-180</u>	<u>Over 180</u>	<u>Total</u>
**UNINSURED/INDIGENT/CHARITY PROGRAMS	128,456.06	2,973,160.65	218,566.53	61,840.83	1,554,491.03	153,327.32	5,089,842.42
+ASPP AMBULANCE SUPPLEMENTAL PROGRAM	75,164.42	194,965.78	68,493.07	92,507.19	239,129.20	802,589.23	1,472,848.89
<None>	378,762.60	61,375.93	1,403.80	402.40	0.00	0.00	441,944.73
AARP/UNITED HEALTHCARE ATLANTA	104.73	0.00	0.00	0.00	0.00	0.00	104.73
AETNA MCR ** 95 DAYS 981106	4,247.18	3,838.03	0.00	0.00	0.00	0.00	8,085.21
AETNA PO BOX 981106 EL PASO TX	31,428.50	0.00	0.00	0.00	0.00	0.00	31,428.50
AMERIADVANTAGE 95 daysMCR 61010	25,808.52	0.00	0.00	0.00	0.00	0.00	25,808.52
AMERIGROUP CHIP 95 days 61010 ASPP	2,220.60	0.00	0.00	0.00	0.00	0.00	2,220.60
AMERIGROUP STAR PL MD 95 days 61010 ASPP	19,004.94	0.00	0.00	0.00	0.00	0.00	19,004.94
AS&G WORK COMP W/COMP 2	0.00	1,475.00	0.00	0.00	0.00	0.00	1,475.00
BC BS FEDERAL BOX 660044	7,758.00	0.00	0.00	0.00	0.00	0.00	7,758.00
BC BS OF TEXAS	83,725.36	3,675.40	0.00	0.00	0.00	0.00	87,400.76
BC BS OF TX #2	254.96	0.00	0.00	0.00	0.00	0.00	254.96
CIGNA #2 BOX 182223	115.71	0.00	0.00	0.00	0.00	0.00	115.71
CIGNA HEALTHSPRINGS MCR ** 95 DAY	41,154.78	33,988.43	0.00	0.00	0.00	0.00	75,143.21
CIGNA INSURANCE CHAT TN PO 188061	9,640.20	0.00	0.00	0.00	0.00	0.00	9,640.20
CIGNA PO BOX 182223	3,602.60	0.00	0.00	0.00	0.00	0.00	3,602.60
CIGNA PO BOX 182223 CHATTANOOGA TN	32,163.00	7,432.26	0.00	0.00	0.00	0.00	39,595.26
COMMUNITY HEALTH CHO 95 days	0.00	3,575.20	0.00	0.00	0.00	0.00	3,575.20
COMMUNITY HEALTH CHOICE MDstar 95 DAYS +as	5,653.11	0.00	0.00	0.00	0.00	0.00	5,653.11
CRIME VICTIMS COMPENSATION	3,221.00	0.00	0.00	0.00	0.00	0.00	3,221.00
HUMANA MCR 95 days #2 BOX 14601	3,319.80	0.00	0.00	0.00	0.00	0.00	3,319.80
HUMANA TRS MCR 95 days	3,972.98	0.00	0.00	0.00	0.00	0.00	3,972.98
INTEGRANET HEALTH MCR 95 DAYS FD	10,912.00	0.00	0.00	0.00	0.00	0.00	10,912.00
MEDICAID NHIC ASPP	3,866.89	0.00	0.00	0.00	0.00	0.00	3,866.89
MEDICARE PART B	88,894.04	-83.82	0.00	0.00	0.00	0.00	88,810.22
MOLINA HTHCARE TX STAR PLUS MD95 DAY ASPI	3,455.00	0.00	0.00	0.00	0.00	0.00	3,455.00
MOLINA MARKETPLACE 95 days	4,358.86	0.00	0.00	0.00	0.00	3,474.60	7,833.46
POINT COMFORT UNDERWRITERS 95 DAYS	3,109.60	0.00	0.00	0.00	0.00	0.00	3,109.60
PORT MEDICAL MANAGEMENT LLC	3,682.35	0.00	0.00	0.00	0.00	0.00	3,682.35
PRIVATE PAY	543,506.70	279,695.64	624,137.33	122,056.02	408,008.55	180,761.91	2,158,166.15
PROGRESSIVE 7301 METRO CENTER DR AUSTIN T	1,016.00	0.00	0.00	0.00	0.00	0.00	1,016.00
SEDGWICK CLMS W/C LEX KY B 14152	4,518.36	0.00	0.00	0.00	0.00	0.00	4,518.36
SUPERIOR HEALTH PLAN MD STAR 95 DAYS ASPP	4,388.81	0.00	0.00	0.00	0.00	0.00	4,388.81
TEXAN PLUS WELLCARE MCR box 31372	3,665.20	0.00	0.00	0.00	0.00	0.00	3,665.20
TEXAS CHILDRENS HTH PLAN STAR KIDS95 DAYS	16,469.55	0.00	0.00	0.00	0.00	0.00	16,469.55
TEXAS CHILDRENS STAR MD HOU 95 DAYS ASPP	20,967.50	2,272.40	0.00	0.00	0.00	0.00	23,239.90
TRICARE EAST REGION BOX 7981	11,026.42	0.00	0.00	0.00	0.00	0.00	11,026.42
TRICARE FOR LIFE BOX 7890	0.00	110.83	152.84	0.00	0.00	0.00	263.67
UMR PO BOX 30541 SALT LAKE CITY UT 84130	9,872.85	1,010.00	0.00	0.00	0.00	0.00	10,882.85

# Aging Summary Report by Current Payor (Aging Date)

HARRIS COUNTY ESD NO 50

Aging as of 7/2/2020

<u>Current Payor</u>	<u>Current</u>	<u>31-60</u>	<u>61-90</u>	<u>91-120</u>	<u>121-180</u>	<u>Over 180</u>	<u>Total</u>	
UNITED HEALTHCARE COMM PLAN STAR MD 95 D	4,283.47	0.00	0.00	0.00	0.00	0.00	4,283.47	
UNITED HEALTHCARE COMM STAR PLUS MD95 D/	17,690.82	0.00	0.00	0.00	0.00	0.00	17,690.82	
UNITED HEALTHCARE CONNT 95 DAYTX MMP MC	7,198.56	3,855.80	0.00	0.00	0.00	0.00	11,054.36	
UNITED HEALTHCARE DUAL 95 DAY BOX 5270	23,582.47	0.00	0.00	0.00	0.00	0.00	23,582.47	
UNITED HEALTHCARE MCR #1 30436	2,997.55	0.00	0.00	0.00	0.00	0.00	2,997.55	
UNITED HEALTHCARE MCR #1 BOX 31362	8,648.13	0.00	0.00	0.00	0.00	0.00	8,648.13	
UNITED HEALTHCARE PO BOX 30555 SALT LAKE (	19,325.29	0.00	0.00	0.00	0.00	0.00	19,325.29	
UNITED HEALTHCARE PO BOX 740800 ATLANTA	941.00	0.00	0.00	0.00	0.00	0.00	941.00	
VA VISN 16 VA MS	0.00	15,227.00	0.00	0.00	0.00	0.00	15,227.00	
WELLCARE MCR BOX 31372	3,773.40	0.00	0.00	0.00	0.00	0.00	3,773.40	
WELLMED PO BOX 400066 SAN ANTONIO	3,635.40	0.00	0.00	0.00	0.00	0.00	3,635.40	
<b>Payors</b>	<b>51</b>	<b>Balances</b>						
		1,685,565.27	3,585,574.53	912,753.57	276,806.44	2,201,628.78	1,140,153.06	9,802,481.65

# Credit As Type Summary Report (Deposit Date)

Deposit Date IS BETWEEN 01/01/2020 AND 06/30/2020; AND Company IS HARRIS COUNTY ESD NO 50

## HARRIS COUNTY ESD NO 50

### Payments

6 CHECK,Pt, Att, Facility	36,720.32
16 CREDIT CARD PAYMENT	6,381.39
Deduct\Copay\Non Covered Amnts	0.00
21 DENIED/NON PAYMENT	246.11
8 CONTRACT PAYMENT	1,474.95
24 INSURANCE APPEAL DENIED	0.00
5 INSURANCE PAYMENT	265,632.29
33 M-CAID CLAIM IN PROCESS	0.00
4 MEDICAID PAYMENT	73,603.36
1 MEDICARE PAYMENT	156,890.71
19 OVERPAYMENT	-2,685.60
22 PAYMENT PAID TO PT	0.00
Payor requesting payment back	-2,150.73
	<b>\$ 536,112.80</b>

### Writeoffs

3 BAD DEBT WRITE-OFF	7,303.24
20 DECEASED ADJUSTMENT	1,286.28
INDIGENT/CHARITY ADJUSTMENT	550.00
15 INSURANCE ADJUSTMENT	82,878.23
14 MEDICAID ADJUSTMENT	31,622.90
11 MEDICARE / ADJUSTMENT	863,647.99
NON TRANSPORT ADJUSTMENT	27,857.46
	<b>\$ 1,015,146.10</b>

### Refunds

7 RECOUPMENT BY CARRIER	-1,309.85
2 REIMBURSEMENT TO PAYOR	0.00
	<b>-\$ 1,309.85</b>

### Automatic Contractual Allowances

Mandated Contractual (CO253)	1,164.46
	<b>\$ 1,164.46</b>

### Manual Contractual Allowances

MEDICARE ADJUSTMENT	470,393.19
	<b>\$ 470,393.19</b>

Grand Totals

**\$ 2,021,506.70**

## Activity Summary

HARRIS COUNTY ESD NO 50

Trip date IS BETWEEN 01/01/2020 AND 06/30/2020; AND Company IS HARRIS COUNTY ESD NO 50

<u>Payor</u>	<u># of Trips</u>	<u>Gross Charges</u>	<u>Rev Adj</u>	<u>Payments</u>	<u>Write-Offs</u>	<u>Refunds</u>	<u>Balance</u>
No Payor	824	441,944.73	0.00	0.00	0.00	0.00	441,944.73
Medicare	286	1,110,071.60	0.00	90,043.15	490,257.14	0.00	301,289.54
Medicaid	135	448,616.06	0.00	34,899.46	21,838.87	0.00	391,877.73
Insurance	165	504,533.59	0.00	83,549.82	27,739.78	0.00	393,243.99
Bill Patient	311	1,077,161.01	0.00	728.45	0.00	0.00	1,076,432.56
Private Pay	344	497,575.42	0.00	0.00	0.00	0.00	497,575.42
<b>Grand Totals</b>	<b>2,065</b>	<b>4,079,902.41</b>	<b>0.00</b>	<b>209,220.88</b>	<b>539,835.79</b>	<b>0.00</b>	<b>3,102,363.97</b>



Line Item	August	January	February	March	April	May	June	July	Totals
	2018	2020							
<b>Architect &amp; Associated Fee</b>	\$65,000								\$ 65,000.00
Actual		\$145	\$8,490	\$4,278	\$1,958	\$2,973	\$798		\$ 66,188.25
Budget variance (Budget – Actual)									\$ (1,188.25)
<b>Architect Reimbursables</b>	\$37,305								\$ 37,305.00
Actual			\$789	\$563	\$563		\$738		\$ 39,761.85
Budget variance (Budget – Actual)									\$ (2,456.85)
<b>Owner Provided</b>	\$16,539								\$ 16,539.00
Actual		\$1,900	\$1,757	\$4,402	\$5,190	\$2,358	\$980	\$10,501	\$ 36,274.14
Budget variance (Budget – Actual)									\$ (19,735.14)
<b>Construction</b>	\$1,190,153								\$ 1,190,153.00
Actual			\$175,252	\$150,638	\$275,690	\$178,145		\$184,939	\$ 974,164.60
Budget variance (Budget – Actual)									\$ 215,988.40

Budget	\$ 1,308,997.00
Actual	\$ 1,096,653.70
Budget variance (Budget – Actual)	\$ 212,343.30

## APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

TO (OWNER) : Harris County Emergency Services District 50  
1210 Dell Dale Street  
Channelview, TX 77530

Project: Training Field

APPLICATION NO : 5

PERIOD TO : 1-Jul-20

FROM : MACO Construction, Inc.  
(CONTRACTOR) 1718 Humble Place Dr.  
Humble, TX 77338

CONTRACT DATE: 8-Nov-19

CONTRACT FOR : Training Facility

## CONTRACTOR'S APPLICATION FOR PAYMENT

## CHANGE ORDER SUMMARY

Change Orders approved in previous months by Owner		ADDITIONS	DEDUCTIONS
TOTAL			
Approved this Month			
Number	Date Approved		
	TOTALS	0.00	0.00
Net change by Change Orders			0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous

Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR :

By: 

Date: 7/1/2020

## CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Contractor certifies to the Owner that to the best of the Contractor's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

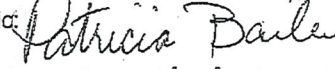
1. ORIGINAL CONTRACT SUM	\$ 1,190,153.00	✓
2. Net Change by Change Orders	\$ 0.00	✓
3. CONTRACT SUM TO DATE	\$ 1,190,153.00	✓
4. TOTAL COMPLETED & STORED TO DATE	\$ 1,015,436.42	✓
5. RETAINAGE:		
a. ____% of Completed Work \$	50,771.82	
b. ____% of Stored Material \$		
Total Retainage (Line 5a + 5b)	\$ 50,771.82	✓
6. TOTAL EARNED LESS RETAINAGE	\$ 964,664.60	✓
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 779,725.38	✓
8. CURRENT PAYMENT DUE	\$ 184,939.22	✓
9. BALANCE TO FINISH, PLUS RETAINAGE	\$ 225,488.40	

CURRENT PAYMENT DUE THIS DRAW \$ 184,939.22 ✓

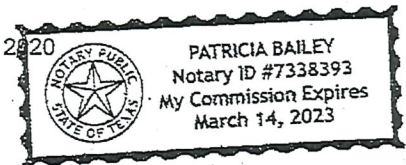
State of: Texas County of: Harris

Subscribed and sworn to before me this 1st day of July 2020

Notary Public:



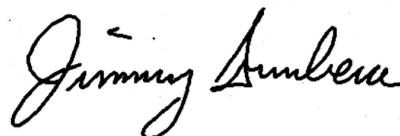
My Commission expires: 3/14/23



AMOUNT CERTIFIED FOR BANK PAYMENT \$ 184,939.22

BY:  DATE: 07/02/2020

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



Reviewed 7/2/2020

CHANNELVIEW FD TRAINING CENTER									
MACO CONSTRUCTION - G703 Construction Draw Request #5									
PROJECT: Channelview FD Training Center									
DATE: July 1, 2020									
CODE	DESCRIPTION OF WORK	SCHEDULED	WORK COMPLETED		MATERIAL	TOTAL	%	BALANCE	
		AMOUNT	PREVIOUS PERIOD	THIS PERIOD	STORED	COMPLETED	COMPLETE	TO FINISH	RETAINAGE
100	General Requirements	114,426.00	78,462.73	18,548.00		97,010.73	85%	17,415.27	4,850.54
102	Bonding	23,872.00	23,872.00			23,872.00	100%	0.00	1,193.60
140	Insurance: GL BR & WC	10,417.00	7,249.00	1,584.00		8,833.00	85%	1,584.00	441.65
205	Demo 400 SF of Existing Parking	2,170.00	2,170.00			2,170.00	100%	0.00	108.50
214	Construction Staking & Layout	2,500.00	2,500.00			2,500.00	100%	0.00	125.00
215	Select Fill and Site Prep	60,766.00	60,766.00			60,766.00	100%	0.00	3,038.30
218	Erosion Control - Silt Fencing & Reporting	9,766.00	9,759.00	7.00		9,766.00	100%	0.00	488.30
220	Striping, Firelanes, & Hash-out Areas	1,302.00		1,200.00		1,200.00	92%	102.00	60.00
230	Final Grading	3,000.00		3,000.00		3,000.00	100%	0.00	150.00
238	Storm Sewers	14,649.00	14,649.00			14,649.00	100%	0.00	732.45
246	Athletic Track	88,000.00	50,000.00			50,000.00	57%	38,000.00	2,500.00
250	Lime Stabilization	27,432.00	27,432.00			27,432.00	100%	0.00	1,371.60
300	Concrete	225,333.00	213,060.00	12,273.00		225,333.00	100%	0.00	11,266.65
505	Pre-Engineered Metal Buildings	68,784.00	68,784.00			68,784.00	100%	0.00	3,439.20
506	Training Tower Materials	138,625.00	138,625.50			138,625.50	100%	-0.50	6,931.28
510	Steel Erection for Buildings & Tower	44,187.00	22,437.00	21,750.00		44,187.00	100%	0.00	2,209.35
521	Misc. Steel Railing, Seamer	4,883.00	2,370.80	2,512.20		4,883.00	100%	0.00	244.15
530	Additional Bonding for Training Tower	3,563.00	3,563.00			3,563.00	100%	0.00	178.15
540	Additional Mgmt Fee for Training Tower	7,860.00	4,716.00	3,144.00		7,860.00	100%	0.00	393.00
600	Wood Framing and Material	38,232.00	35.00	33,002.52		33,037.52	86%	5,194.48	1,651.88
700	Thermal & Moisture (insulation)	14,052.00	6,966.00	7,086.00		14,052.00	100%	0.00	702.60
803	Exterior Doors	9,665.00	8,907.00	758.00		9,665.00	100%	0.00	483.25
806	4' x 4' Hollow Metal Window/Doors	4,983.00	1,639.00	3,344.00		4,983.00	100%	0.00	249.15
807	Overhead Door	24,417.00		24,417.00		24,417.00	100%	0.00	1,220.85
915	Paint	3,979.00		3,979.00		3,979.00	100%	0.00	198.95
1200	Bench Pads & Install (Benches by owner)	3,130.00				0.00	0%	3,130.00	0.00
1505	Plumbing - 3/4" PVC Line & Hose Bib	3,255.00	3,255.00			3,255.00	100%	0.00	162.75
1600	Electrical	71,905.00	37,300.00	34,605.00		71,905.00	100%	0.00	3,595.25
1700	Contractor's Contingency Allowance	50,000.00				0.00	0%	50,000.00	0.00
1900	Owner's Betterment Allowance	115,000.00	32,245.53	23,463.14		55,708.67	48%	59,291.33	2,785.43
		1,190,153.00	820,763.56	194,672.86	0.00	1,015,436.42	85%	174,716.58	50,771.82

**Exclusions:**

Additional Storm Drainage for Area Drain Inside Track, Bench Material, Paint (except Bollards, door & Window Frames)

**CONTRACTOR'S LIEN WAIVER AFFIDAVIT**

THE STATE OF TEXAS :

COUNTY OF HARRIS :      KNOW ALL MEN BY THESE PRESENTS :

BEFORE ME, the undersigned authority personally appeared Cumby Freeman, of MACO Construction, Inc., of Harris County, Texas (hereinafter referred to as "Contractor"), known to me to be a credible person, and after being by me duly sworn, upon oath stated and affirmed that:

"PURSUANT to an Agreement made by and between Channelview FD Training Facility and MACO Construction, Inc. ("Contractor") whereby Contractor agreed to furnish labor, services and/or material for the construction of improvements for Channelview Fire Training Field located at 1210 Dell Dale Street, Channelview, TX.

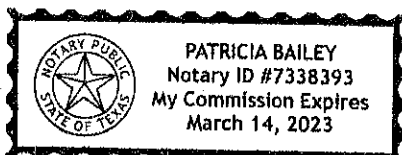
"For and in consideration of payment of \$ 184,939.22 Contractor has and does hereby waiver, relinquish and release his or its liens, claims, rights and charges of every nature whatsoever which have arisen by virtue of any such labor, service and/or material having been performed and/or furnished by Contractor, including any and all mechanic's or materialman's lien or liens claims afforded Contractor under the laws of the State of Texas. Contractor further agrees that as of the date hereof, Contractor has paid or has caused to be paid all bills, invoices, charges or other amounts due and payable which are payable by Contractor to others for labor, services and/or materials furnished to or for the benefit of Contractor for construction of the aforementioned improvements, together with all applicable local, state or federal taxes or assessments payable by Contractor and that Contractor agrees that it shall defend, indemnify, and hold harmless the Owner of the aforementioned project and all improvements, from and against all such claims for any amount not so paid by "Contractor".

EXECUTED this 1st day of July, 2020

BY: \_\_\_\_\_

THE STATE OF TEXAS :  
COUNTY OF HARRIS:

BEFORE ME, the undersigned authority on this day personally appeared Cumby Freeman of MACO Construction, Inc., and after being duly sworn, stated that the statements hereinabove set forth are true and correct, that Affiant has the authority to make this Affidavit, and further acknowledged that Affiant executed the same for the purposes and consideration therein expressed.



Patricia Bailey  
NOTARY PUBLIC, STATE OF TEXAS  
My Commission Expires: 3/14/2023

# FIELD CHANGE DIRECTIVE

## CONSTRUCTION MANAGER-ADVISER EDITION

AIA DOCUMENT G701/Cma

OWNER

**CHANNELVIEW FIRE**

PROJECT MGR

MICHAEL JENKINS

ARCHITECT:

CONTRACTOR:

MACO Construction

FIELD SUP.

CEE FREEMAN

### PROJECT:

#### CHANNELVIEW FIRE TRAINING FACILITY

1210 DELL DALE STREET  
CHANNELVIEW, TX 77530

### TO CONTRACTOR:

#### MACO CONSTRUCTION, INC.

1718 HUMBLE PLACE DRIVE  
HUMBLE, TX. 77338

CHANGE ORDER NO.: **12**

INITIATION DATE: 6/17/2020

SIC Code: 500

CONTRACT FOR: Training Tower

### This Contract is changed as follows:

Fabricate and Install additional grating to reduce the 6" gap located at the bridge to	\$ 2,037.50
tower connection; erector to install new grating	
Total Net Change	\$ 2,037.50
Construction Management Fee	\$ 130.05
Total Cost of Change Directive	<b>\$ 2,167.55</b>

MACO Construction, Inc.

CONTRACTOR

1718 Humble Place Drive, Humble, TX 77338

Address

Michael Jenkins

By

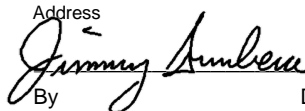
Date

Harris County ESD 50

OWNER

1210 Dell Dale, Channelview, TX 77530

Address



By

Date

06/17/2020





*CHANNELVIEW FIRE  
DEPARTMENT  
FIRE CHIEF'S REPORT  
JULY 6, 2020  
E.S.D. MEETING*

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## **EMS Division Statistics Period 6/01/2020 – 6/30/2020**

Total number of incidents (Including out of district responses)	403
Total number of mutual aid incidents provided to other districts	12
Total number mutual aid provided to our district (EMS)	1
Average response time	M12 4:46, M32 5:12, M42 5:08
Refusals	70
Transports	226
Other	106 (Disregards, Unfounded, DOA, pt GOA etc..)
M32	138 Responses
M12	132 Responses
M42	132 Responses
M22	1 Response

### **COVID19 RESPONSE**

Still currently practicing same protocol involving protection of personnel and patient care which includes

- Personnel will wear N95 mask, Glasses, Gloves, (Gown when needed) on every call Fire or EMS responses
  - Limit Clinician contact with anyone deemed a patient to only needed resources
-



## CHANNELVIEW FIRE DEPT.

### FIRE CHIEF'S REPORT

JULY 6, 2020

E.S.D. MEETING

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### Fire Division Statistics Period 6/01/2020 – 6/30/2020

Total incidents 94

Average response time

Engine 32 4:22

Engine 12 4:38

Ladder 32 4:58

Engine 12 42 Responses

Engine 32 60 Responses

Ladder 32 30 Responses

Training hours completed: 1,945 Hours

Public Education/Relations: 9 hours

- PR- Parade 16335 Lazy Canyon Way
- 3 Graduation Parades
- Endeavor Graduation Ceremony
- CV High School Graduation
- Community Day Out Parade

#### FIRE DEPARTMENT ACTIVITIES

- Department Wide EVOC Training
- Annual Firefighter CPR Training
- Put new medical vents in service
- Delivery of L32 and new D32 command vehicle



